

York Township Water & Sewer Authority
Meeting Minutes
190 Oak Road, Dallastown, PA 17313
October 17, 2022

Call to Order:

Karen Atkinson called the regular monthly meeting of the York Township Water & Sewer Authority to order at 6:30 P.M. with the following in attendance:

Members

Karen Atkinson
Jamie Reid
Josie Dick
Zane Williams

Gretchen Tome – York Township
Tim Poff – York Township
Sarah Doyle – Stock & Leader
Tia Trate – Gannett Fleming

Executive Session

The board recessed to Executive Session at 6:30pm to discuss potential claims against PSI and Monacacy Valley. The meeting reconvened at 6:38pm.

Approval of Minutes:

Jamie Reid made a motion, which was seconded by Josie Dick, to approve the minutes from the September 19, 2022 meeting. All were in favor and the motion passed.

Public Comment:

There were no public comments.

Solicitor – Sarah Doyle:

Sarah Doyle informed the board that an amendment to the agenda was needed to include authorization for payment application number 4 for E.K. Services. Josie Dick made a motion, which was seconded by Jamie Reid, to amend the agenda to include the authorization of payment of application number 4 for E.K. Services, which had been missed during processing of payments. All were in favor and the motion passed.

Public Works Report – Tim Poff:

There were no action items.

Engineer's Report – Tia Trate, Gannett Fleming:

- Green Valley Sewer Extension
There is no change from the last report. Letters will be mailed to the property owners in the near future asking them to schedule a house visit with Gannett Fleming. House visits are needed to determine the existing plumbing of the homes.
- Update on the Construction and Material Specifications for Sanitary Sewers and the Plans, Design and Construction Standards
There is no change from the last report. It has been recommended to take this off the agenda and leave it on hold until at least next year.
- Green Valley Pump Station Replacement (Contract 2020-10) – PSI
Project Status
PSI is working diligently but they did not meet their Substantial Completion date of September 17 due to pending training which is scheduled for September 18. It was recommended to extend their Substantial Completion date by one day. Jamie Reid made a motion, which was seconded by Zane

Williams, to extend PSI's Substantial Completion date until September 18. All were in favor and the motion passed. PSI will not meet their Final Completion date of October 31 due to grading, seeding, etc. The pump station is operating but there is a lot of work to perform inside the pump station such as painting, labeling controls and installing door hardware and during the pump startup it was discovered that the submersible pumps could not fit into the well. The location of the pump opening in the wet well concrete cover was manufactured incorrectly. A new concrete top will need to be fabricated, delivered, and installed which will take several weeks.

Substantial Completion Certificate

Jamie Reid made a motion, which was seconded by Josie Dick, to approve the Substantial Completion Certificate now dated October 18, 2022 to be issued subject to the satisfaction of the engineer and the township staff for the completion of the work. All were in favor and the motion passed.

Change Order Number 4

Due to recent rain and the need to replace the wet well concrete cover, it is recommended that two Final Completion dates be approved. The first is a Final Completion date of November 4, 2022, which adds 4 days to the current Final Completion date to complete all items in the contract including items in the previous change order. The second is a Final Completion date of January 13, 2023 for the wet well concrete cover to be replaced and the associated electrical wiring to be completed. PSI will complete and warranty the electrical work. Josie Dick made a motion, which was seconded by Jamie Reid, to approve Change Order number 4 to extend the Final Completion date for all items in the contract except the wet well concrete cover to November 4, 2022 and to extend the Final Completion date for the installation of the wet well concrete cover and minor electrical work to January 13, 2023. All were in favor and the motion passed.

Authorization of Liquid Damages

No liquid damages will be authorized.

- Green Valley Pump Station Replacement (Contract 2020-10) – Monocacy Valley
Project Status

Monocacy Valley has met their Substantial Completion and it is anticipated they will meet their Final Completion date of October 31. They are depending on PSI to complete two items, installing the gate controller and some minor work inside the pump station.

Substantial Completion Certificate

Jamie Reid made a motion, which was seconded by Josie Dick, to approve the issuance of the Substantial Completion Certificate dated October 17, 2022 for Monocacy Valley. All were in favor and the motion passed.

Authorization of Liquid Damages

No liquid damages will be authorized.

- Green Valley Force Main Replacement (Contract 2020-11) – E.K. Services
Project Status

Construction is completed as of July 21, 2022. Final Completion date was October 14, 2022. York County Conservation District requested for the silt socks to be removed in the Spring after the streambanks are stabilized. E.K. Services may need to re-seed the areas at that time. E.K. Services will submit a final payment and record drawings.

Substantial Completion Certificate

As of July 22, 2022, the force main construction was mostly constructed and tested except for the connections to the pump station and manhole. It is recommended that the Substantial Completion date be July 22, 2022, which is the start date of the 12-month warranty period. Josie Dick made a motion, which was seconded by Zane Williams, to accept the Substantial Completion Certificate dated July 22, 2022 for E.K. Services. All were in favor and the motion passed.

Payment Application Number 4

It was discovered earlier today (October 17) that E.K. Services payment application number 4 has not been paid. The payment amount is \$11,956.80. Jamie Reid made a motion, which was seconded by Josie Dick, to approve payment of application number 4 in the amount of \$11,956.80 for E.K. Services. All were in favor and the motion passed.

Change Order Number 2

As decided at the September Authority Board meeting, E.K. Services Final Completion date was extended until October 14, 2022. Change Order number 2 reflects this decision. E.K. Services has requested a change order in the amount of \$34,897.07 for 5 items: Materials \$10,388.07, Insurance \$4,500.00, Surveyor \$1,600.00, Labor Wages \$4,802.00, and Equipment Fuel Costs \$13,607.00. There was also a delay in reviewing a shop drawing that after discussions between Gannett Fleming and E.K. Services was agreed to cost \$1,510. After a discussion, it was recommended for the Authority to pay the increase of insurance policy (\$4,500), the labor wages (\$4,800) and the material for the shop drawing delay (\$1,510). Gannett Fleming has agreed to reimburse the Authority for the materials cost of \$1,510. The total cost will be \$10,812.00. Josie Dick made a motion, which was seconded by Jamie Reid, to pay the amount of \$10,812.00 of Change Order number 2 subject to Gannett Fleming reimbursing the amount of \$1,510 and to accept the contract extension time as previously approved. All were in favor and the motion passed.

- Spangler Meadows Pump Station Abandonment and Gravity Sewer Extension (Contract 2020-12) – Pact One

Project Status

Construction is complete and Pact One will be submitting their final application for payment. On October 11, 2022, York County Conservation District informed the Authority that Pact One needs to return to the site to fully install the erosion control matting since some of the matting was not trenched to the ground. The Authority is waiting to hear from DEP if the streambank is satisfactory. Pact One may need to return in the Spring to re-seed the right-of-way depending on the Spring grass germination.

- SR 3001-056

No change from previous report. PennDOT will be replacing a bridge on South George Street about 400 feet north of the intersection of South George Street and Powder Mill Road. The Authority has an 18-inch diameter ductile iron sanitary sewer pipe attached to an existing bridge which will be upgraded to a 24-inch diameter pipe. Gannett Fleming is working with the Township and the PennDOT engineer on the sewer relocation and design. PennDOT does not want the sewer pipe attached to the new bridge so alternative solutions are being investigated. PennDOT is planning to bid their project in March 2023.

- Intermunicipal Billings

The 2nd quarter intermunicipal billing was completed.

- **Active Development Construction**
York Healthcare – all sewer and testing are completed. Sewers are to be dedicated to the Authority. Plat, legal descriptions, and record drawings remain to be submitted along with a deed of dedication. Hudson Ridge - construction continues. Sanitary sewer construction is finished along Avon Drive and has been pressure and mandrel tested. Vacuum testing on manholes will be performed after Avon Drive is paved. The next sanitary construction will be along Bradford Drive. Bridgewater, Project 2 – construction continues. Sanitary sewer construction has been progressing on Woodspring Drive and Alperton Drive.
- **Recent Development Reviews**
Hudson Ridge Pump Station Design Report – the proposed pump station will be privately owned. The station will serve 162 townhomes with an expected flow of 56,700 gallons per day. Splash Supply Co. – project located at 1941 Powder Mill Road and includes demolishing the residential home and construction of a 4,200 sq. ft. retail store/greenhouse. Jeff Henry-York Subdivision – proposed 45 lot residential development south of Novalight Drive.

Treasurers Report – Gretchen Tome:

There is no treasurer's report.

Adjournment:

Josie Dick made a motion, which was seconded by Jamie Reid, to adjourn. All were in favor and the motion passed. Karen Atkinson adjourned the Water and Sewer Authority meeting at 7:25pm.

Gretchen Tome
Secretary / Treasurer