

York Township Water & Sewer Authority
Meeting Minutes
190 Oak Road, Dallastown, PA 17313
June 20, 2022

Mrs. Atkinson called the regular monthly meeting of the York Township Water & Sewer Authority to order at 6:30 P.M. with the following in attendance:

Members

Karen Atkinson
Jamie Reid
Josephine Dick
Zane Williams

Gretchen Tome – York Township
Adam Wolf – York Township
Sarah Doyle – Stock & Leader
Tia Trate – Gannett Fleming

Approval of Minutes:

Mr. Reid made a motion, which was seconded by Mrs. Dick, to approve the minutes from the March 21, 2022 meeting. All were in favor and the motion passed.

Public Comment:

No visitors or public comments.

Solicitor-Sarah Doyle:

Attorney Doyle presented a sanitary sewer right-of-way encroachment agreement for Cindy Miller, who is inheriting a property from her mother's estate. Ms. Miller wishes to put in a pool and will need a fence put up around the pool, but the fence will encroach upon a right-of-way the Township has on the property. An encroachment agreement has been drawn up, but the property is not currently in Ms. Miller's name. It is still in the estate's name. Attorney Doyle recommended for the Water and Sewer Authority to approve the encroachment and right-of-way agreement for Cindy Miller subject to her actually taking title to the property and for Mrs. Atkinson to be authorized to sign the agreement. The document will be held in escrow until the title transfer is established. A motion was made by Mr. Reid to approve the encroachment and right-of-way agreement and signing of the agreement by Mrs. Atkinson. It was seconded by Mr. Williams. All were in favor and the motion passed.

Public Works Report – Adam Wolf:

Mr. Wolf presented approved drawings for the retaining wall for Green Valley Pump Station, which had been approved by the Township Codes Officer allowing PSI to compete the retaining wall.

Engineer's Report – Tia Trate, Gannett Fleming:

Green Valley Sewer Extension – Gannett Fleming will be proceeding with the sewer design and hope to make more progress in July.

Update on the Construction and Material Specifications for Sanitary Sewers and the Plans, Design and Construction Standards – Gannett Fleming will be meeting with the Township staff in July to update the specifications.

Green Valley Pump Station Replacement – The construction has re-commenced. There is an extension time request for 90 days which will take it to September 12, 2022.

Green Valley Force Main Replacement – The construction has re-commenced. There is an extension request for 90 days which will take it to August 19, 2022.

Spangler Meadows Pump Station Abandonment and Gravity Sewer Extension - Construction is completed. There are remaining items such as closing out the permit and final application payment. They are scheduled to complete on August 14, 2022.

Spangler Meadows Change Orders

- Change Order 001 for \$24,625.00 for compensation for excess quantities of temporary restoration grassed areas, seeding, clearing, and grubbing.
- Change Order 002 for \$2,120.00 for compensation for excess quantities of temporary restoration of grassed areas for additional seeding for work performed between the time of the first change order and the completion of the pipeline work.
- Change Order 003 which is a credit for \$16,074.00 for compensation for excess and/or deductions of quantities that went over or under the estimated quantities.

It was requested for the authority to approve the three change orders. No time extension paperwork was presented. A discussion was held about the work which was completed for the change orders before Mrs. Dick made a motion to approve change orders 001, 002 and 003 with Pact 1, LLC. It was seconded by Mr. Reid to approve the change orders. All were in favor and the motion passed. Mrs. Atkinson signed the three change orders.

Intermunicipal Billings – the first quarter intermunicipal billings have been completed.

Active Development Construction – A discussion was held regarding three active development construction projects. York Healthcare's sewer main mandrel and air testing were completed. All manholes have passed the vacuum testing except for 2 manholes. The manholes will be retested. Hudson Ridge construction is continuing. Bridgewater, Project 2 construction began June 21, 2022.

Recent Development Reviews – A discussion was held regarding the recent development reviews for Belle Road Storage Facility.

Treasurers Report – Gretchen Tome:

Mrs. Dick made a motion to pay invoices and authority members for meeting attendances, which was seconded by Mr. Reid. All were in favor and the motion passed.

The Authority approved to pay the following checks:

- Stock & Leader invoice #361588 \$140.00 - Check # 1384
- Gannett Fleming invoice #0000008042 \$290.00 - Check # 1385
- Authority member Jamie Reid \$100.00 - Check # 1386
- Authority member Josephine Dick \$100.00 - Check #1387
- Authority member Karen Atkinson \$50.00 - Check #1388
- Authority member Tom Pinkerton \$100.00 - Check #1389
- Authority member Zane Williams \$100.00 - Check #1390

Adjournment:

Mr. Williams made a motion to adjourn the meeting which was seconded by Mrs. Dick. The Water and Sewer Authority meeting was adjourned at 6:45pm. All were in favor and the motion passed.

Gretchen Tome
Secretary / Treasurer