

YORK TOWNSHIP  
BOARD OF COMMISSIONERS  
190 Oak Road, Dallastown PA 17313  
Tuesday, July 12, 2022  
6:00 pm.

Comm. Steele called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

The following were in attendance:

Comm. Robert Steele  
Comm. George Cronin  
Comm. George Jones  
Comm. Robert Kessler  
Comm. Paul Knepper

Other Township Employees or Board Members:

Gary Milbrand, Township Manager  
Lisa Frye, Director of Economic Development, Assistant Manager  
Robert Miller, Director of Public Works  
Carly Mercadante, Director of Recreation  
Josie Dick, Water & Sewer Authority  
Mike Hiras, JMT Engineering  
Steve Hovis, Solicitor  
Susan Sipe, Stenographer

Other Community Members:

Mike Noel, York Township Goodwill Fire Company;  
Rob Greene, York Township Goodwill Fire Company;  
Officer Hunter, YCRP

Comm. Steele announced that the Board will meet in executive session to discuss personnel, litigation and land acquisition matters at the end of the meeting.

**Minutes – June 14, 2022**

On motion of Comm. Kessler, seconded by Comm. Jones, the minutes of June 14, 2022, were approved.  
Vote 4 yes. (Comm. Cronin abstained)

**Payment of Bills**

On motion of Comm. Jones, seconded by Comm. Knepper, the following bills for June 2022 were approved for payment:

General Fund	\$ 1,985,943.56
Sewer Revenue Fund	\$ 124,160.46
Inter-Municipal Sewer Fund	\$ 4,201.06

Storm Water Management Fund	\$ 5,880.00
General Capital Reserve Fund	\$ 9,417.81
Sewer Capital Reserve Fund	\$ 71,884.17
Street Light Fund	\$ 232.60
Escrow Fund	\$ 3,004.83
<b>Total</b>	<b>\$ 2,204,724.49</b>

Vote 5 yes

On motion of Comm. Jones, seconded by Comm. Kessler, the non-reimbursable portion of bills for June 2022 in the amount of \$44,226.51 were approved for payment.

Vote 5 yes.

### **Public Comments**

a. None

### **Engineer - Mike Hiras JMT and Director of Economic Development –Lisa Frye**

#### **Applications/Plans/Action Items**

##### **a. Surety Release – Apple Hill Cancer Center**

##### **b. Surety Release – Wellspan Stein Tract Parking Lot**

On motion of Comm. Jones, seconded by Comm. Knepper, a final surety release for the Apple Hill Cancer Center and the Wellspan Stein Tract Parking Lot Land Development was approved.

Vote 5 yes.

#### **Applications/Plans Time Extension Approval**

##### **Time Extensions**

On motion of Comm. Knepper, seconded by Comm. Jones, 90-day time extensions were granted for the following:

- a. P2021-12-2 OSS Realty Company Lot Line Adjustment Minor Subdivision Plan (1851 Powder Mill Road)

Vote 5 yes.

### **Commissioner Agenda**

**Comm. Jones** reported he attended with Comm. Cronin the York Township Fire Department meeting on July 11, 2022. He noted beginning with the August meeting, the meeting time is changing to begin at 6:30 p.m. with the membership meeting following at 7:00. He also noted several new members were in attendance. The Chief's report indicated 77 calls in June. Additional lockers were added to the truck bay for the new members.

He responded to several questions regarding Township business. He noted appreciation was expressed for the problem with the waste generated by the mulch for several residents.

He continues to focus on matters of speeding especially on New School Lane. He noted when traveling yesterday in Lebanon County he saw signs similar to the ones being considered by the Township.

**Comm. Cronin** reported in May he attended the memorial for Jean Abreght, former stenographer for the Township.

He attended Executive Session meetings for the Township.

He attended an the May EMA meeting.

He participated in the Township shredding event.

He joined Dr. Jones at the Lions Club tree event.

He attended a meeting with Manager Millbrand at the Goodwill Fire Company.

He attended a virtual tabletop exercise - the topic was Active Threat or Vehicles Used as a Weapon at the 911 Center.

He participated in a meeting with Manager Millbrand and Dr. Jones in regards to speeding on New School Lane.

He provided a presentation at the Senior Commons Powder Mill facility.

He addressed several issues in his work regarding citizen concerns, which he will share with the Board in upcoming meetings.

He attended the Goodwill Fire Company July meeting. He noted the fire company received \$35,000 in solicitations from Township residents.

**Comm. Knepper** reported he has been out of town for the past three weeks.

He noted a York County Regional Police Meeting will be held July 14, 2022.

He had a conversation with a resident concerning the cost of trash removal.

**Comm. Kessler** reported during the last month he visited several York Township parks and found them well-maintained and well attended.

He stated he talked to Bob Miller before the June meeting in regards to the deterioration of the strips on Chestnut Hill Road and Mr. Miller indicated he would look into the matter. Several days later he noticed the strips were repaired.

He thanked Mr. Miller and his crew for taking care of the issue.

He also responded to several inquiries from residents concerning rules and regulations of York Township and answered their requests.

He commented about the fact the Board represents approximately 30,000 residents and how decisions made affect each of them. He could not recall receiving resident complaints and thanked the Staff for their good work.

He also noted the York County Regional Police meeting will be held on July 14, 2022. He commented the police department is doing well and is well received by the residents they serve.

**Comm. Steele** – No report

**Township Manager's Agenda – Gary Milbrand**

**a. Brush Yard Access Procedure Changes**

Manager Millbrand stated based on the discussion held at the June 14 meeting, Staff is recommending to the Board to make the following changes to the Brush Yard use rules once the equipment has been repaired:

1. Limit openings to weekends.
2. Limit acceptance size to 6-inches.
3. No commercial dumping (Landscaping and tree companies etc.)
4. No construction debris (Lumber, plywood, concrete, metal etc.)
5. No trash or yard clippings

A discussion was held.

By consensus the Board agreed with Staff's recommendations on the new guidelines when the brush yard reopens.

**b. Commissioner Member Participation from a Remote Location Policy**

On a motion of Comm. Cronin, seconded by Comm. Knepper, the Board approved the Commissioner Member Participation from a Remote Location Policy.

Vote 5 yes.

**c. Server Replacement**

On a motion of Comm. Knepper, seconded by Comm. Jones, the Board approved the Micro Xpress, and Dell Technologies quotes for a new server and system upgrade project with a not to exceed amount of \$17,000.00.

Vote 5 yes.

**d. Employment Services - The Perillo Group**

On a motion of Comm. Steele, seconded by Comm. Kessler, the Board approved the Perillo Group employment services agreement.

Vote 5 yes.

**e. Resolution 2022-07 Fee Schedule**

On a motion of Comm. Jones, seconded by Comm. Knepper, the Board approved Resolution 2022-07, the updated fee schedule.

Vote 5 yes.

**Monthly Report:**

Manager Millbrand indicated he had no other action items for the Board, but would answer any other questions.

**Recreation – Carly Mercadante**

Ms. Mercadante reported they are halfway through Summer Camp as well as Friday Night Flick Series. She offered to answer any questions

**Public Works – Robert Miller**

**a. 2022 Small Span Bridge Inspections – Approval to expend funds**

On motion of Comm. Jones, seconded to Comm. Kessler, the Board approved the retainer agreement with HRG, Inc. for Project #0434 to provide for the small span bridge inspections at a not to exceed amount of \$19,750.00.

Discussion was held on the specifications for a small span bridge

Vote 5 yes.

**b. Large Span Bridge Engineering Services – Approval to expend funds**

On motion of Comm. Jones, seconded to Comm. Kessler to approve the retainer agreement project (0435) to conduct a feasibility study for the two bridges 419 and 420 with a total not to exceed \$13,000.00.

Vote 5 Yes.

**Solicitor – Steve Hovis**

**a. Approval Terminating Joint Administration and Enforcement of Uniform Construction Code Contract with Dallastown Borough**

On motion of Comm. Knepper, seconded to Comm. Kessler, the Board approved Terminating Joint Administration and Enforcement of Uniform Construction Code Contract with Dallastown Borough.

Vote 5 Yes.

**b. Stormwater Management Ordinance request to advertise**

By consensus the Board directed the solicitor to advertise an ordinance to addendum the Stormwater Management Ordinance for possible adoption.

**Bridgewater Street Adoption**

Solicitor Hovis stated he is also looking for authorization on the advertisement with the developer Bridgewater on the adoption of the streets for Phase

By consensus the Board authorized the solicitor to advertise with the developer Bridgewater on the adoption of the streets for Phase I.

**Consumer Fireworks**

Solicitor Hovis provided an update noting there is a rumor a law was signed today providing an amendment to the fireworks law. This is as a result of residents complaining about local fireworks taking place around the year. He noted the legislature has attempted to address some of those concerns to allow more enforcement at the municipal end by way of adoption of an ordinance to restrict hours. It would also allow the Township to require permitting of consumer fireworks.

**Executive Session    TIME 6:50 pm**

The Board was in executive session to discuss litigation, personnel and land acquisition matters at the end of the meeting.

**Meeting Reconvened    TIME 8:17 pm**

**Adjourn**

The meeting was adjourned at 8:17 pm.

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Secretary

(Seal)