

**York Township Water & Sewer Authority
Meeting Minutes
190 Oak Road
Dallastown, PA 17313
January 17, 2022**

Mrs. Atkinson called the regular monthly meeting of the York Township Water & Sewer Authority to order at 6:30 P.M. with the following in attendance:

Members

Josephine Dick
Zane Williams
Jamie Reid
Thomas Pinkerton
Karen Atkinson

Robert Miller – York Township
Gretchen Tome – York Township
Sarah Doyle – Stock & Leader
Tia Trate - Gannett Fleming
George Cronin – York Township Commissioner, Ward 4

Amendment of Agenda:

Mr. Pinkerton made a motion, which was seconded by Mrs. Dick, to amend the agenda to include the solicitor and engineer to the Organization of the Water and Sewer Authority board members. All were in favor and the motion passed.

Organization of the Water & Sewer Authority Board Members:

Mr. Williams made a motion, which was seconded by Mr. Pinkerton, for the slate of members of the Water and Sewer Authority board to remain the same. All were in favor and the motion passed.

Mr. Reid made a motion, which was seconded by Mr. Pinkerton, for the solicitor and engineer to remain the same. All were in favor and the motion passed.

A discussion was held regarding the expiration of Mr. Reid's term on the Water and Sewer Authority board. Mr. Reid wishes to continue to serve on the board but will need re-appointed to the board. It will be presented to the Board of Commissioners during the February meeting for Mr. Reid to be re-appointed for another term as a member of the Water and Sewer Authority board.

Minutes:

Mr. Reid made a motion, which was seconded by Mr. Pinkerton, to approve the minutes of the November 15, 2021 Water & Sewer Authority meeting. All were in favor and the motion passed.

Visitors and Public Comment:

One visitor, York Township Commissioner George Cronin, Ward 4, was present during the meeting.

Solicitor-Sarah Doyle:

No action items.

Public Works Report – Robert Miller:

A copy of the State Ethics Commission Statement of Financial Interests was provided to all members and Mr. Miller stated it must be completed and returned by May 1.

A discussion was held regarding the 2021 Chapter 94 Reports and Responsibilities. It was stated that separate reports would need to be made to each sewer station and to the City of York.

York Township on-campus improvements were discussed. The new sanitary sewer building has one outstanding task for the mechanical contractor to complete. Final payment applications have been processed but the retainage payments are being held upon completion. Completion of the project and possession of the building is anticipated to be within one month.

Engineer's Report – Tia Trate, Gannett Fleming:

Green Valley Sewer Extension – The Authority Board approved Gannett Fleming's proposal to design the sanitary sewer laterals for each lot from the proposed main. Gannett Fleming will proceed with the design.

Update on the Construction and Material Specifications for Sanitary Sewers and the Plans, Design and Construction Standards – The Authority Board approved Gannett Fleming's proposal to update the specifications. Gannett Fleming will be meeting with Township and Authority representatives to discuss specific sections of the specifications that need updated.

Project Time Extensions – Time extensions were discussed for PSI Pumping Solutions, Inc. (General Contractor) and Monocacy Valley Electric Inc. (Electrical Contractor) for completion of the Green Valley Pump Station Replacement (Contract 2020-10), E.K. Services (General Contractor) for Green Valley Force Main Replacement (Contract 2020-11) and Pact One (General Contractor) for Spangler Meadows Pump Station Abandonment and Gravity Sewer Extension (Contract 2020-12). Gannett Fleming recommended providing a 180-day extension for each of the projects. Mr. Pinkerton made a motion, which was seconded by Mr. Reid, to approve the 180-day time extensions. All were in favor and the motion passed.

Active Development Construction – A discussion was held regarding the active development construction of York Healthcare and Hudson Ridge.

Recent Development Reviews – A discussion was held regarding the recent development reviews for 906 Bellview's grinder pump submittal and Queensgate Medical Center, which is currently under review.

Treasurers Report – Gretchen Tome:

Payment of Invoices and Check Approvals - Mrs. Dick made a motion for the invoice payments and check approvals, which was seconded by Mr. Pinkerton. All were in favor and the motion passed.

The Authority approved to pay the following invoices:

Gannett Fleming invoices 2203 and 3331, check # 1375 for \$580.00

Stock and Leader invoice 350932, check # 1376 for \$117.00

Jamie Reid, check #1377 for \$100.00

Josephine Dick, check #1378 for \$100.00
Karen Atkinson, check #1379 for \$50.00
Thomas Pinkerton, check #1380 for \$50.00
Zane Williams, check #1381 for \$100.00

Adjournment:

Mr. Reid made a motion to adjourn the meeting which was seconded by Mrs. Dick. The Water and Sewer Authority meeting was adjourned at 7:05pm. All were in favor and the motion passed.

Gretchen Tome
Secretary / Treasurer