

**York Township Water & Sewer Authority  
Meeting Minutes  
190 Oak Road  
Dallastown, PA 17313  
October 18, 2021**

Mrs. Atkinson called the regular monthly meeting of the York Township Water & Sewer Authority to order at 6:30 P.M. with the following in attendance:

**Members**

Josephine Dick  
Zane Williams  
Jamie Reid  
Karen Atkinson

**Township Staff**

Sarah Doyle - Stock & Leader  
Robert Miller - York Township  
Gretchen Tome – York Township  
Tia Trate - Gannett Fleming

**Minutes:**

Mr. Reid made a motion which was seconded by Mrs. Dick to approve the minutes of the July 19, 2021 Water & Sewer Authority meeting. All were in favor and the motion passed.

**Visitors and Public Comment:**

Mr. Roberts, a resident of Ironstone Road, addressed the board regarding the possibility of Ironstone Road becoming part of the Green Valley sewer system. A discussion was held, and a recommendation was made to Mr. Roberts to reach out to the developer to investigate future possibilities.

**Solicitor-Sarah Doyle:**

No action items.

**Public Works Report – Robert Miller:**

**Water-Sewer Authority Specification Updates** – A discussion was held regarding Gannett Fleming’s proposal to provide engineering services for updating the York Township’s Construction and Material Specifications and Plan, Design and Construction Standards for Sanitary Sewers. Mr. Williams made a motion to approve the proposal of authorization to provide engineering services. Mrs. Dick seconded the motion. All were in favor and the motion passed.

**Green Valley Road Sewer Extension Lateral Proposal** – A discussion was held regarding Gannett Fleming’s proposal to supplement the previous approved final design and permitting services dated February 10, 2021 and to extend the gravity sewer on Green Valley Road. The proposal is to design the sanitary sewer service laterals for each lot from the proposed new sewer main to the right-of-way line. Mr. Reid made a motion to approve the sewer extension lateral proposal. Mr. Williams seconded the motion. All were in favor and the motion passed.

## **Engineer's Report – Tia Trate, Gannett Fleming:**

**Green Valley Sewer Extension** – The sewer extension design was on hold. Gannett Fleming provided a proposal to the Authority to design the sanitary sewer laterals for each lot from the proposed main. The proposal is to perform the work at a cost-plus fee of \$12,700.

### **Green Valley Pump Station Replacement (Contract 2020-10)**

General Contractor: PSI Pumping Solutions, Inc.

Electrical Contractor: Monacacy Valley Electric, Inc.

A Joint Permit was issued on 7/2/2021 and executed on 7/14/2021. Amendment #1 was issued on September 29, 2021 for 2 manholes and 2 handholes to house electric piping and for electrical conduit attached to the existing bridge. Most shop drawings were reviewed. Construction continues on the Gannett Fleming Construction Phase effort which was authorized on 4/9/2021.

Pay request #3 in the amount of \$92,430 was received from Monacacy Valley Electric, Inc. for approval. A retaining wall for the transformer pad change order is currently pending. There is a proposal from Monocacy Valley for \$41,850. Mrs. Dick made a motion to authorize the change order subject to final engineer approval, not to exceed the \$42,000 fee. Mr. Reid seconded the motion. All were in favor and the motion passed. Mrs. Dick amended the motion to authorize Robert Miller to sign the change order. Mr. Reid seconded the amended motion.

### **Green Valley Force Main Replacement (Contract 2020-11)**

General Contractor: E.K. Services, Inc.

NTP was issued on 5/26/2021 with the condition that no work was to be performed prior to issue of the permit. A Joint Permit was issued 7/2/21 and executed on 7/14/21.

### **Spangler Meadows Pump Station Abandonment and Gravity Sewer Extension (Contract 2020-12)**

General Contractor: Pact One, LLC

NTP was issued 6/18/2021 with the condition that no work was to be performed prior to issue of the permit. A Joint Permit was issued 9/1/2021. The executed conditions were acknowledged by Robert Miller and mailed on 10/18/2021.

### **Intermunicipal Billings**

A 3<sup>rd</sup> quarter intermunicipal billing is pending.

### **Active Construction**

Sewer and manhole testing are completed at Hudson Ridge and Fair Valley, Phase 3.

### **Recent Development Reviews**

Hudson Ridge and Cambridge are currently under review.

### **Potential Upcoming Projects**

Gannett Fleming has provided a proposal to update the York Township's Construction and Material Specifications and Plan, Design and Construction Standards for Sanitary Sewers. Gannett Fleming will be providing a proposal for interceptor modeling.

**Treasurers Report – Gretchen Tome:**

**Payment of Invoices and Check Approvals** - Mrs. Dick made a motion for invoice payments and check approvals which was seconded by Mr. Reid.

The Authority approved to pay the following bills:

- a. Stock and Leader, Check #1367 – Invoice 342851 for \$292.50
- b. Gannett Fleming, Check #1368 – 068408.01\*120393 for \$270.00
- c. Authority payment Jamie Reid, Check #1369 for \$50.00
- d. Authority payment Josephine Dick, Check #1370 for \$50.00
- e. Authority payment Karen Atkinson, Check #1371 for \$50.00
- f. Authority payment Thomas Pinkerton, Check #1372 for \$50.00
- g. Authority payment Zane Williams, Check #1373 for \$50.00

All were in favor and the motion passed.

**Adjournment:**

Mrs. Dick made a motion to adjourn the meeting which was seconded by Mr. Williams. The Water and Sewer Authority meeting was adjourned at 7:20pm. All were in favor and the motion passed.

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Gretchen Tome  
Secretary / Treasurer