

York Township Water & Sewer Authority
Meeting Minutes
190 Oak Road
Dallastown, PA 17313
May 17th, 2021

Karen Atkinson called the regular monthly meeting of the York Township Water & Sewer Authority to order at 6:30 P.M. with the following in attendance:

Members

Josephine Dick
Zane Williams
Thomas Pinkerton
Jamie Reid
Karen Atkinson

Township Staff

Sarah Doyle - Stock & Leader
Robert Miller - York Township
Gary Milbrand – York Township
Brent Ramsey - Gannett Fleming

Minutes: On the motion of Mr. Pinkerton, seconded by Mrs. Dick the minutes of the March 15th, 2021 Water & Sewer Authority meeting were approved. All were in favor.

Visitors and Public Comment:

None

Solicitor-Sarah Doyle:

No action items.

Township Manager – Gary Milbrand:

Authorized Check Signer: On the motion of Mr. Reid, seconded by Mrs. Dick, the Authority approve to add Robert Miller as a signer and remove Scott DePoe as signer on the Authority checking account. All were in favor.

Public Works Report – Robert Miller:

Authorization to Execute Change Orders: On the motion of Mr. Pinkerton, seconded by Ms. Reid, the Authority authorized Robert Miller to approve change orders for the Green Valley Pumping Station Replacement, Green Valley Force Main Replacement, and Spangler Meadows PS Abandonment contracts in an amount not to exceed \$5,000. All were in favor.

Engineer’s Report - Brent Ramsey:

Green Valley Road Sewer Extension: The project is currently on hold.

Engineering Report May 2021: Gannett Fleming is providing construction oversight services for Hudson Ridge and Fair Valley Phase 3. Gannett Fleming is currently reviewing development drawings for the following projects: 334 Hospitality, LLC, Dallastown Area School District Stadium Improvements, Bridgewater and Blue Field Properties.

Green Valley Pumping Station Contract Update: Notice to proceed was issued, submittals are being reviewed and a payment request for \$78,750 was received.

Green Valley Pump Station Change Order #1: Mr. Miller can execute change order #1 for both contracts, adjusting the contract time from 275 days to 210 days.

Green Valley Force Main Contract Update: The project is awaiting PaDEP permit approval. A submission was made in September 2020, and there is no anticipated response date.

Spangler Meadows Pumping Station Abandonment Contract Update: The project is awaiting PaDEP permit approval. A submission was made in October 2020 and a response is anticipated in two weeks.

Treasurers Report:

Payment of Invoices and Check Approvals: On the motion of Mrs. Dick, seconded by Mr. Pinkerton, the Authority approved to pay the following bills:

- a. Gannett Fleming Check #1352 - \$290.00
- b. Authority payment Jamie Reid Check #1353 - \$50.00
- c. Authority payment Josephine Dick Check #1354 - \$50.00
- d. Authority payment Karen Atkinson Check #1355 - \$50.00
- e. Authority payment Thomas Pinkerton Check #1356 - \$50.00
- f. Authority payment Zane Williams Check #1357 - \$50.00
- g. Gannett Fleming Check #1358 - \$290.00
- h. Stock & Leader Check #1359 - \$470.50

All were in favor.

Appointment of Treasurer:

On the motion of Mr. Pinkerton, seconded by Mr. Reid, the Authority appointed Diane Mitchell treasurer to the Authority. All were in favor.

Executive Session Time 6:50 pm:

The Authority went into Executive Session to discuss litigation matters.

Meeting Reconvened Time 6:58 pm

Green Valley Road Sewer Extension Contract:

On the motion of Mrs. Atkinson, seconded by Mr. Pinkerton, the Authority approved the contract with Gannett Fleming for the design of the Green Valley Road Sewer Extension project dated February 8th, 2021, subject to the developer posting surety of \$35,000 and executing an agreement acceptable to Stock and Leader. All were in favor.

Adjournment:

On the motion of Mr. Reid, seconded by Mr. Pinkerton, the Water & Sewer Authority meeting was adjourned at 7:02 pm. All were in favor.

Jamie Reid
Ast. Secretary