

York Township EMA Minutes

January 16, 2014

Type of Meeting: Regular Monthly

Attendees: Kathleen Dellinger, Emergency Management Coordinator; Robert Gage, Transportation Branch Director/Resource Support; Jack Dellinger, Communications Branch Director/RACES; Jim Walsh, Firefighting Branch Director/RACES; Anne Zarlenga, Public Health and Medical Services Branch Director ; Scott Kopp, Deputy Emergency Management Coordinator; John Brownlee, Oil and Hazardous Materials Branch Director; Jeff Grove, Deputy Public Health and Medical Services Branch Director; Chase Barnett, Search and Rescue Branch Director

Type of Meeting: Regular Monthly

Meeting was called to order at 7:06 PM by Kathleen Dellinger, EMC

1. Minutes of December 19th, 2013
No minutes from this meeting
2. EMA Staff
Annie Zarlenga received a Health Care Professional World wide award. Steve Doud received Basic Certification. Chase Barnett took Search and Rescue EMA staff position.
3. Budget 2014
\$2,076.16 Beginning Balance. Kathleen checking with Finance Director about note received of additional funds?
4. York Township Newsletter
Kathleen to come up with what EMA does for next newsletter for our block.
5. York Township Website
New website with our current data on it.
6. WellSpan Orthopedics: smoke in ventilation system.
Reported room 131. No named EMC for Apple Hill Facility per Chris Vandermark. Bill James gave a situational update to Kathleen.
7. York Township Administrative Staff Meeting:
After Action Report for Gishners is coming. Township has no code in the book for Fire Alarm systems in a commercial building requirement.
8. Heating and Cooling Stations
St. John's Blymire UCC is approved by BOC.
9. York County Office of Emergency Management Quarterly Training.
Good training. Good EOC tour after meeting of County EOC, 911 dispatch center, and Emergency Communications room.
10. Public Works Resources for Fire Departments
Meeting with Tim Poff, Jim Walsh and Kathleen Dellinger. Meeting went very well. Jim and Tim to finalize the listing of equipment. Then will go for final approval of BOC for usage.
11. ECRIN
Anne and Kathleen to check on this program and its changes. Two special needs ventilator patients in York Township through LinksCare. One to two RN's on duty.

- Backup generator at residence is a whole home style unit. FD was able to run there own generator while electrician was contacted for an emergency servicing of the in home generator. BVM's are on location in case all else fails.
12. Childcare Facilities
Small Steps is the only updated EOP on file. Working with others to become compliant.
 13. American Red Cross Courses
Overview of Disaster Services and Shelter Fundamentals. Kathleen to check if EMA can attend.
 14. SARA Facilities
Updated our York Township EOP with Listing of all Facilities. Print outs for all staff copied EOPs are on back table.
 15. Fire Chief's Meeting
January 28th, 2014 at Station 35.
 16. Red Lion EMA
Hosted Hilltoppers Amateur Radio Clubs Meeting. Purchased new laptop for digital communications with HAM Radio
 17. BOC Meeting: January 6, 2014
Reorganization has occurred. EMA did attend this meeting.
 18. Community Coordination and Outreach Meeting on the Lower Susquehanna Watershed
January 7th, 2014. New Flood Maps are created. Will be approved in 2015.
 19. Special Events for Amateur Radio Participation
Jack Dellinger handed out paper on listed events that are scheduled.
 20. CERT: Community Emergency Response Teams
Kathleen will try to get some CERT Classes scheduled possibly for this year. CERT flyers have gone out to some churches for possible interest.
 21. YOE Ambulance
Now named York Regional Emergency Medical Services.
 22. Upcoming Training
Possible Virtual Training Exercise may take place at County. Other trainings are available. See Kathleen for available list. Table Top Exercise is coming up on Monday April 28, 2014 at York County School of Technology to involve the Homeland Security Students.
 23. Handouts
On back table for cold weather tips, EMA 2013 yearly overview, EOP Changes pages for your EOPs, and signed MOA with St. John's Blymire UCC
 24. Kathleen and Jack Dellinger will be Out of Town beginning February 8th – February 18th.
Scott, Annie and Jim will be available for emergencies in the Township.
 25. Community Preparedness Seminars
Occurred last January 2013 and February 2013. Mentioning the ability to host these to Church MOAs to see if there's interest.
 26. Next EMA Staff Meeting is February 20th, 2014.
 27. Other business
None

Respectfully submitted by Scott Kopp, Deputy EMC
Meeting Minutes approved as written on February 20, 2014
Moved by Robert Gage, Seconded by John Brownlee.