

York Township EMA MINUTES

January 21, 2010 1904 hours York Township EOC

Type of Meeting: Regular Monthly

Meeting Called By: Kathleen Dellinger, Emergency Management Coordinator

Note Taker: Dottie Anderson/Kathleen Dellinger

Attendees:

Kathleen Dellinger, EMC; Jack Dellinger, Races; Allen Britton, PIO; Jim Shaffer, Public Works & Engineering Branch Director; Dottie Anderson, Mass Care/Housing/Human Services Branch Director; Jim Walsh, RACES; Tim Poff, Representative from York Township; Chase Barnett, Fire Fighting Branch Director; Jay Lewis, Communications Branch Director and Guest, Dr Joseph V DeSanti

Agenda topics

ITEM #1 RECORDING SECRETARY

Dottie Anderson volunteered to take notes.

ITEM #2 GUEST, DR JOSEPH V DE SANTI

Dr De Santi attended the meeting to see if he might be interested in joining our staff. Dr De Santi has a background as SAR/MCR command and control in the USAF. He also was involved in decon/hazmat. He is interested in helping to coordinate response, command and control and working with local organizations to plan their own individual response programs; essentially a liaison. If Dr De Santi joins the staff of York Township EMA, EMC Kathleen will offer him a position on staff as Liaison Officer and Deputy Public Health and Medical Services Branch Director.

ITEM #3 FIRE CHIEF'S MEETING

Jim Walsh reported. Most discussion still centers on the problem of streets in York Township that share a municipality at an intersection. EX: Winterstown Rd (RT 24) and Country Club Rd.

ITEM #4 MASS CARE AND SHELTER TRAINING

Dottie attended training at Red Cross. She reported that she will be notified as new shelters are listed.

ITEM #5 DECEMBER 2009 MEETING

Kathleen reported that with the low turnout of staff members at the December 2009 meeting, she will not call a future December meeting unless it is a dinner meeting followed by a short business meeting.

ITEM #6 ECRIN UPDATE

A new computer has been installed in the EOC and the ECRIN database access has been downloaded. Anne Zarlenga, Public Health and Medical Services Branch Director, will be scheduling training with Gary Milbrand, GIS for York Township. When that training is scheduled, any interested member of the York Township EMA staff may attend.

ITEM #7 REVIEW AND REWRITE OF THE YORK TOWNSHIP EMERGENCY OPERATIONS PLAN (EOP)

Review and rewrite of the plan must be done every two years and therefore it will be a project for 2010. It was last done in July of 2008. Kathleen will be involving each York Township EMA staff member in specific areas of the project. In the next couple of months, Kathleen asks that each staff member start to look at their copy of the EOP and note areas for rewrite. She also asked each staff member to review their particular Checklist to make sure that they understand their position and their required duties in case of an activation of their position during an emergency.

ITEM #8 STORM READY APPLICATION

Kathleen reviewed the application from PEMA and the National Weather Service for Municipality Storm Ready certification. Kathleen will contact York County Office of Emergency Management to have them involve York Township EMA in the March 18, 2010 weather drill because participating in a weather drill is a requirement to become a Storm Ready Municipality.

ITEM #9 DECEMBER 19, 2009 SNOW STORM

Kathleen reviewed the email between herself and Sgt Rod Varner of York Area Regional Police in regard to the York Township resident that needed medication during the snow storm and was unable to find someone to go for her medication. Kathleen reviewed "Lessons Learned" in this situation.

ITEMS#10 EVACUATION OF OVERLOOK AT SPRINGWOOD APARTMENT

Kathleen reviewed the After Action Report that she wrote after this incident. She also reviewed "Lessons Learned" after this incident. Jim Shaffer suggested that this opportunity to work with personnel from Fire Station #19 should be used as an opportunity to sit down with fire personnel from Fire Station #19 and discuss a working relationship between York Township EMA and Fire Station personnel.

ITEM#11 YORK COUNTY OFFICE OF EMERGENCY MANAGEMENT QUARTERLY TRAINING

Kathleen reviewed the presentations covered at York County OEM quarterly training:

Weather Line – Brian Morrin, PIO for York County OEM

PEMA Certification Working Group – Kathleen M Dellinger, York Township Emergency Management Coordinator

Everbridge Notification System – Jim Welty, Nuclear Planner/Trainer, York County OEM

EMA Regional Agreements, Survey for Upcoming Training, and Pager Testing – Jeff Joy, Municipal Planner/Trainer, York County OEM

ITEM #12 UPCOMING TRAINING

Kathleen handed out flyers for much upcoming training for Emergency Management Personnel

ITEM # 13 NEXT MEETING

Our next meeting will be Thursday, February 18, 2010 at 7:00 p.m.

ITEM # 14 OTHER ITEMS TO BE DISCUSSED

Meeting adjourned at 2045 hours.