Chairman Karen Atkinson called the regular monthly meeting of the York Township Water & Sewer Authority to order at 6:30 P.M. with the following in attendance:

<table>
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<tr>
<th>Members</th>
<th>Township Staff</th>
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<tr>
<td>Josephine Dick</td>
<td>Robert Miller – York Township</td>
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<tr>
<td>Jamie Reid</td>
<td>Sarah Doyle – Stock &amp; Leader</td>
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<tr>
<td>Zane Williams</td>
<td>Ron Jager- Gannett Fleming</td>
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<td>Tom Pinkerton</td>
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<td>Karen Atkinson</td>
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**Authority Reorganization and Appointments**

On the motion of Mr. Pinkerton, seconded by Mr. Reid, Stock & Leader will remain the Water & Sewer Authority Solicitor and Gannett Fleming will remain the Water & Sewer Authority Engineer. All were in favor.

On the motion of Mr. Pinkerton, seconded by Mr. Reid, all positions on the Water & Sewer Authority will remain as they were last year. Karen Atkinson as Chairman, Jamie Reid as Vice-Chairman, Zane Williams as Assistant Secretary Treasurer, and Diane Mitchell as Secretary Treasurer. All were in favor.

**Minutes**

On the motion of Mr. Reid, seconded by Mrs. Dick the minutes of the November 19, 2018 Water & Sewer Authority meeting were approved. All were in favor.

**Visitors and Public Comment**

None

**Solicitor’s Report: Solicitor Doyle**

**ROW Agreements- DFLP sewer adoptions** - These ROW agreements were needed to do the adoption of the sewer lines installed for the DFLP plan on Country Club Road in Red Lion.

On the motion of Mr. Pinkerton, seconded by Mr. Reid, the Water & Sewer Authority approved two right-of-way agreements one between Country Village Associates and York Township and the other between Denniston Family Limited Partnership and York Township for a “20 foot wide sanitary sewer easement shown on attached drawings. All were in favor.

We will prepare the Resolutions adopting the sewer lines for the next Water & Sewer Authority meeting.

**Public Works Report: Robert Miller**

**MA & PA Greenway Extension** – This is a walking trail that comes out of Red Lion along Springwood Road. It passes over a York Township sewer line. York Township will need an encroachment agreement to be drawn up with Red Lion Borough.
On the motion of Mr. Pinkerton, seconded by Mrs. Dick, the Water & Sewer Authority approves the encroachment agreement for the Ma & Pa Greenway Trail over York Township’s sewer line subject to the approval of the Water & Sewer Authorities Solicitor, Sarah Doyle. All were in favor.

PennDOT will not release this project for bid until all existing utilities sign the clearance forms (D-4181). This form was sent to Gannett Fleming for completion. We will need a motion to approve and sign form D-4181.

On the motion of Mr. Reid, seconded by Mr. Pinkerton, the Water & Sewer Authority authorizes the Chairman, Karen Atkinson to sign form D-4181 Utility Relocation Clearance Report for the Ma & Pa Greenway Trail. All were in favor.

**Engineer’s Report: Ron Jager – Gannett Fleming**

**Tyler Run Interceptor Upgrade – Country Club Road PennDOT project.** – The Water Quality Part 2 Permit was received. Mr. Miller has been in contact with the site contractor. Three manholes and 220’ of ductile iron pipe has been ordered.

**Green Valley PS upgrades**- Mr. Jager updated the Authority on this project. Favorable habitat for bog turtles was found in the force main path, so we will need further studies to look for bog turtles.

**Sewer Inspections - update:** Mr. Jager reported that review letters and/or inspections were done on the following: Fair Valley, Paddock @ Equine Meadows, Hudson Ridge (Chapel Church/Yoe Dr.) and Bridgewater.

**Public Sewer Adoptions**

  a. Fountain Head – no change  
  b. Springwood at Mill Creek Phase 4 & 5- no change  
  c. DFLP-

**Requisitions and Checks**

On the motion of Mr. Reid, seconded by Mr. Pinkerton check #1289 (436.50) for Stock & Leader and check #’s 1285 thru 1288 (4th Quarter Authority payments) were authorized for payment. All were in favor.

On the motion of Mrs. Dick, seconded by Mr. Pinkerton the Water & Sewer Authority meeting was adjourned. All were in favor.

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Zane Williams  
Assistant Secretary/Treasurer