

YORK TOWNSHIP
BOARD OF COMMISSIONERS
190 Oak Road, Dallastown PA 17313
Tuesday, March, 12, 2019
6:00 p.m.

Comm. Steele called the meeting to order at 6:00 pm with the following in attendance:

Comm. Steele	Gary Milbrand	Dave Jones
Comm. Granholm	Lisa Frye	Mike Hiras
Comm. Jones	Robert Miller	
Comm. Kessler	Carly Mercadante	
Comm. Knepper		

Other Township Employees or Board Members:

Adam Wolf, Public Works; Molly Eck, MS4 Program Coordinator; Kathleen Dellinger, EMA; and Josie Dick, W&SA.

Other Community Members:

Chief Tim Damon, YARP; Off. Mallette; Bob Junkins, York Township Goodwill Fire Company and Joe Stevens, York Area Regional Medical Services

Comm. Steele announced that the Board would meet in executive sessions at the end of the meeting to talk about real estate issues.

Minutes – February 12, 2019 and February 19, 2019

On motion of Comm. Kessler, seconded by Comm. Granholm, the minutes of February 12, 2019 meeting were approved.

Vote 5 yes.

On motion of Comm. Knepper, seconded by Comm. Steele, the minutes of February 19, 2019 meeting were approved.

Vote 4 yes (Comm. Granholm abstained).

Payment of Bills

On motion of Comm. Jones, seconded by Comm. Granholm, the following bills for February 2019 were approved for payment:

General Fund	\$ 1,290,939.60
Sewer Revenue Fund	\$ 398,006.23
Inter-Municipal Sewer Fund	\$ 9,096.90
General Capital Reserve Fund	\$ 24,317.16
Sewer Capital Reserve Fund	\$ 22,122.91
Street Light Fund	\$ 244.78

EMA Fund

\$ 73.13

Total	\$ 1,744,800.71
--------------	------------------------

Vote 5 yes.

On motion of Comm. Jones, seconded by Comm. Granholm, the non-reimbursable portion of bills for February 2019 in the amount of \$14,081.77 were approved for payment.

Vote 5 yes.

2018 Dallastown Science Fair and York County Science Fair Winners

Comm. Jones advised that York Township provides 2 awards at the Dallastown Science Fair and 2 at the York County Science Fair for the best water quality or stormwater control projects. Comm. Jones made the presentation to the Dallastown Science Fair winners on behalf the Mr. Ilyes, a Dallastown Science teacher and Science and Engineering Fair Chair, who was not able to attend the meeting.

This is Dallastown's 59th Annual Science Fair. The awards that you and others make available provide recognition and incentives for our students to continue to excel in the area of scientific research. Each of the attending students spoke briefly about their project.

The following students presented their projects:

- a. Overall Winners:
 - i. Senior High Division
 1. Grand Champion: Ibnat Meah - Engineering Plastic-Degrading E. coli by Utilizing I. sakaiensis DNA
- b. York Township Scholarship Winners for Best Jr. High Water Quality & Storm Water Management Project:
 - i. Junior: Aniruth Ramanathan - Oxygen vs Eutrophication: the Effects of Aeration on Water Quality

MS4 annual report presentation and Training

Molly Eck presented the MS4 Annual Report. A video on "Freddy the Fish Teaches About Stormwater" was presented. There were approximately 25 people in the audience for the presentation and training. There were no questions from the Board or the audience on the information presented. The Board thanked Molly for the presentation and her work with the MS4 program in York Township.

York Area Regional Medical Services Merger (Joe Stevens)

Joe Stevens presented information on the merger of York Regional EMS, Grantley Fire Company, and West York Ambulance into First Capital EMS. Each Company will continue to maintain their existing identity. With the merger, the three companies will be able to realize efficiencies with administration, benefits and funding. They will be able to balance staff time and be able to be more competitive when hiring staff. Solicitation will be the same this year and each company will honor each other's subscriptions.

YAPD 2018 Annual Report presentation

Chief Damon of York Area Regional Police(YARP) presented the 2018 Annual Report. The report is available on the YAPD.org website or available at their office. They are looking to implement a traffic unit and will be able to do truck inspections.

Commissioner Agenda

Comm. Granholm – Reported that he attended the February 14th, 2019 YARP meeting. The YARP Board approved a three year contract for the Chief. Applications for new officers in the Coop is at an all-time low. He met with Chief Damon and Mr. Milbrand on February 22nd, 2019 to discuss YARP's hourly reports. A corporals exam was recently given and eight officers took the exam.

He took a tour at the Derry Township recreation facility and discussed with them their new community center facility. The new center is currently out for bid.

On March 1st he met with staff on the proposed Community Center. On the recreation survey, the Township's consultant have received over 1,300 surveys back to date.

He met with a business owner and Lisa Frye and the Superintendent of the Dallastown School District.

Comm. Knepper – Reported that he attended the February 14th, 2019 YARP meeting. He discussed the items that needed to be completed with the contractor on the YARP roof replacement contract.

He attended the February 19th recessed Board meeting on the York County Stormwater Authority. He has received many calls on the Township's recreation survey.

Comm. Kessler – Reported that he attended the February 19th recessed Board meeting on the York County Stormwater Authority. He attended the York Township Fire Department meeting on March 11th, 2019 and noted that they average seven firefighters on each call.

Comm. Jones –Reported that he attended the February 19th recessed Board meeting on the York County Stormwater Authority and has concerns with the proposed County Authority. He attended the First Capital Community Transport Partners merger announcement on March 4, 2019. He attended the York Township Fire Department meeting on March 11th, 2019. He sent letters recognizing the winners of the York County Science & Engineering Fair Township scholarship winners. He answered several questions from residents about the recreation survey.

Comm. Steele – Reported that he attended the February 19th recessed York Township and Spring Garden Township Board meeting on the York County Stormwater Authority.

Township Manager’s Agenda – Gary Milbrand

Resolution 2019 – 9 Adopting the York County 2018 Hazard Mitigation Plan

On motion of Comm. Knepper, seconded by Comm. Granholm, Resolution 2019-9, adopting the York County 2018 Hazard Mitigation Plan update was approved. Vote 5 yes.

Morgan Stanley Single Advisory Contract

On motion of Comm. Granholm, seconded by Comm. Knepper, the Board approved the Morgan Stanley Single Advisory Contract. Vote 5 yes.

First State Trust Company Custodial Agreement – General Fund

First State Trust Company Custodial Agreement - General Fund/ Capital Fund Reserve

First State Trust Company Custodial Agreement – Sewer Fund

First State Trust Company Custodial Agreement – Sewer Fund/Capital Reserve

On motion of Comm. Granholm, seconded by Comm. Jones, the Board approved the following Custodial Agreements subject to the solicitor’s approval:

First State Trust Company Custodial Agreement – General Fund

First State Trust Company Custodial Agreement - General Fund/ Capital Fund Reserve

First State Trust Company Custodial Agreement – Sewer Fund

First State Trust Company Custodial Agreement – Sewer Fund/Capital Reserve.

Vote 5 yes.

Reappointment of Zane Williams to Water and Sewer Authority

On motion of Comm. Knepper, seconded by Comm. Granholm, Zane Williams was reappointed to the Water & Sewer Authority for a term to expire December 31, 2023.

Vote 5 yes.

Property Maintenance Appeals Board

On motion of Comm. Jones, seconded by Comm. Kessler, the following were reappointed to the Property Maintenance Appeals Board for a 1 year term: Bridgett McAuliffe, Walter Henry, Jr. and Nicholas Sabold.

Vote 5 yes.

York County 911 Fire and Ambulance Response Box Change Approval

On motion of Comm. Jones, seconded by Comm. Kessler, the Board Authorized the Township Manager to approve all requested Fire and EMS response changes within York Township.

Vote 5 yes.

Monthly Report:

From his report Mr. Milbrand noted that for the Queenswood Stream restoration project the Township did not receive a growing greener grant for design. The Township did get approved by the County Stormwater Consortium for \$40,000 in funding for design and with a \$10,000 York County Codorus Creek endowment grant he hope to cover the design costs.

York County Stormwater Authority

On motion of Comm. Granholm, seconded by Comm. Jones, the Board directed the Township Manager to write a letter to the York County Commissioners that based on the information provided concerning a possible County Stormwater Authority, the Board stands in opposition to the creation of a County Stormwater Authority.

Vote 5 yes.

A discussion was held.

Recreation – Carly Mercadante

Ballard*King & Associates Proposal

On motion of Comm. Granholm, seconded by Comm. Knepper, the Board approved the Ballard*King & Associates consultation proposal, in the amount of \$2,820 to come from the capitol reserve fund for services regarding the proposed York Township Community Center.

A discussion was held and the it was decided that Ballard*King will not receive a notice to proceed until the results of the survey are available.

Recreation and Proposed Community Center Survey

The Township's Recreation and Proposed Community Center Survey has been distributed to residential properties in the Township's newsletter database. As of today our consultant Lepson Research has received 795 mail surveys returned and 512 online surveys returned, for a total of 1,307 returned surveys. A sample of this size will yield a sampling accuracy of +/- 2.8 percent at a 95 percent level of confidence. There will be additional time needed on the part of the consultant to

code the large number of mailed surveys. From a Township sampling standpoint where we are now is considered a success.

Kids Only Yard Sale

The kid's only yard sale will be April 6th, 2019.

Adult Egg Hunt

The Recreation Department has added an Adult Egg Hunt to this years Annual Egg Hunt on April 13th, 2019 at 5:00 pm.

Public Works – Robert Miller

No action items

Mr. Miller noted to the Board how he appreciates what the Public Works staff do and the sacrifices they make during winter maintenance events to keep the Township's roads open. It was noted that due to how well the Township maintains the roads during winter events, Dallastown School District does not include the Township road conditions in determining delays or closings.

Engineer – Mike Hiras of JMT and Director of Economic Development – Lisa Frye

Final Surety Release– New Life Presbyterian Church (970 Cape Horn Rd.) \$38,294.87 and OSS Parking Lot Expansion \$357,948.67 (\$6,375.60 remaining)

On motion of Comm. Kessler, seconded by Comm. Jones, the Board approved the following surety releases:

- Final surety release for the New Life Presbyterian Church (970 Cape Horn Rd.) new sidewalks and
- Partial surety release for the Springwood Development (216 Dew Drop Rd.) land development

Vote 5 yes.

Time Extensions

On motion of Comm. Knepper, seconded by Comm. Granholm, time extensions were granted for the following:

1. P2018-3-1 3100 Cape Horn Road Preliminary/Final Subdivision Plan – 90 days
2. LD2018-3-1 3100 Cape Horn Road Preliminary/Final Land Development Plan – 90 days
3. P2018-8-1 Dean and Carol Nachtigall Preliminary/Final Subdivision Plan – 90 days

Vote 5 yes.

March 12, 2019

Page 7

Solicitor – Dave Jones

Withdraw of the request for a hearing on the Transfer of PA Liquor License to Sheetz, Inc. at 3200 Cape Horn Road

On February 21st the Township received a letter to withdraw Sheetz's request for a liquor license transfer. There was no public hearing held.

Municipal 201

Stock and Leader will be holding a Municipal 201 training session on April 17th, 2019. The Board and staff will be invited.

Public Comments

None

Executive Session TIME 7:48

The board was in executive session to discuss real estate issues.

Meeting Reconvened TIME 8:45

Adjourn

The meeting was adjourned at 8:45 pm.

Secretary

(Seal)