

YORK TOWNSHIP  
BOARD OF COMMISSIONERS  
190 Oak Road, Dallastown PA 17313  
Tuesday, October 9, 2018  
6:00 p.m.

Comm. Steele called the meeting to order at 6:00 pm with the following in attendance:

Comm. Steele	Gary Milbrand	Steve Hovis
Comm. Granholm	Lisa Frye	Neil Beach
Comm. Jones	Scott DePoe	
Comm. Kessler	Carly Mercadante	
Comm. Knepper		

Other Township Employees or Board Members:  
Adam Wolf, Public Works; Kathleen Dellinger, EMA; Jeff Grove, EMA; Josie Dick, W&SA; and Kay Crumling, Treasurer/Tax Collector

Others:  
Off. Mallette, YARP; Bob Junkins, York Township Goodwill Fire Company

Comm. Steele announced that the Board would meet in executive sessions at the end of the meeting to talk about contract, land acquisition and personnel matters.

**Minutes** – September 11, 2018

On motion of Comm. Kessler, seconded by Comm. Granholm, the minutes of September 11, 2018 were approved. Vote 5 yes.

**Payment of Bills**

On motion of Comm. Jones, seconded by Comm. Granholm, the following bills for September 2018 were approved for payment:

General Fund	\$ 746,886.35
Sewer Revenue Fund	\$ 180,798.52
Inter-Municipal Sewer Fund	\$ 19,289.12
Storm Water Management Fund	\$ 4,110.00
General Capital Reserve Fund	\$ 4,612.06
Sewer Capital Reserve Fund	\$ 9,755.00
Street Light Fund	\$ 243.48
Escrow Fund	\$ 4,504.83
EMA Fund	\$ 71.94

<b>Total</b>	<b>\$ 970,271.30</b>
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Vote 5 yes.

On motion of Comm. Jones, seconded by Comm. Granholm, the non-reimbursable portion of bills for September 2018 in the amount of \$40,556.76 were approved for payment. Vote 5 yes.

### **Commissioner Agenda**

**Comm. Kessler** – Reported he attended the September 24<sup>th</sup>, 2018 Water & Sewer Authority meeting and thanked all of the various board members for what they do.

He received an email from a resident in the Starview Heights area and they are active on acquiring access to 124 from Chambers Road. He did talk to representatives Hill and Jones about access at the intersection.

He attended the York Township Fire Company meeting on October 8<sup>th</sup>, 2018. A discussion was held about the cooperative merger at the meeting.

**Comm. Jones** – Reported that he attended the September 27<sup>th</sup> York Township Department of Fire and Rescue meeting. He sent the York Township Fire Department a congratulations letter on their open house and engine dedication. He responded to a large number of questions from residents concerning the York County Planning Commission Stormwater Authority.

**Comm. Granholm** –Reported that he attended the September 13<sup>th</sup> YARP meeting.

#### **Additional Police Protective Units(PPU's)**

On motion of Comm. Granholm, seconded by Comm. Knepper, the Board agreed to increase the PPU's by 4 to a total of 99 for police service from York Area Regional Police. Vote 5 yes.

The Township Manager provided a memo on the rising costs for police and a shortfall of \$467,000 in the YARP draft budget. Most of the shortage is due to the increased MMO or dollars towards police pensions, increased costs for health care and the new contract. Additionally, the Township is consuming more time for public safety than we purchase, particularly in the areas of 911 calls, arrests and traffic citations. Windsor Township is purchasing 1.5 additional PPU's. The additional PPU's and the increase in the cost of a PPU would necessitate a .2 mil tax increase to provide for public safety. This will still leave a shortfall in the police budget of about \$170,000.

A discussion was held.

Comm. Granholm and Staff met six times in the past month on the Community Building concept. One of the meetings was with Golden Connections and they seem interested in partnering with the Township.

**Comm. Knepper** – Reported that public safety is the Township’s number one issue and this includes providing police service. YARP will be getting a new roof on their building and the work is scheduled to start on October 17<sup>th</sup> unless there are rain delays.

He asked staff to see if a wearing course could be installed in the Heather Glenn Development.

**Comm. Steele** – Reported that he attended the September 13<sup>th</sup> YARP meeting. He went to the York Township Fire Company engine dedication to Dale Slenker.

#### **Kaltreider-Benfer Library – Jack Jones**

Mr. Jones and Clair Weigle provided a handout to the Board, a copy of which is included in the minute book.

Patrons utilized the library’s items(physical and internet) 331,331 times over the past year. 285 events for children and teens were held. Volunteers gave 5,720 hours of service. They encouraged the Township to continue to support the Library at \$25,000.

#### **Township Manager’s Agenda – Gary Milbrand**

The monthly report is included in the minute book.

#### **JMT Engineering Fee Schedule**

On motion of Comm. Kessler, seconded by Comm. Jones, the Board approved the Engineering fee schedule from JMT for 2019.

Vote 5 yes.

#### **Section 125 Flexible Benefit and Flexible Spending Account Plans**

On motion of Comm. Jones, seconded by Comm. Kessler, the Board authorized the Township Manager to execute the necessary plan documents with American Fidelity Assurance Company to establish a Flexible Dependent Care Assistance Plan and a Medical Expense Reimbursement Plan for the benefit of the employees of York Township.

Vote 5 yes.

#### **York County Stormwater Consortium Management Committee**

The York County Stormwater Consortium is seeking nominations from the 44 participating municipalities to participate on the Management Committee. The Board concurred that the Township manager should put forth his name to be nominated for the Management Committee.

**Fire Company Partnership Steering Committee Representation**

Jacobus, Yoe, Dallastown, and York Township Fire Companies are considering a merger. The Partnership Steering Committee is seeking a municipal representative to attend their October 23, 2018 merger proposal presentation. Comm. Jones was appointed by the Board to be York Township's municipal representation at merger meetings.

**Budget Workshop Date**

The Township budget workshop meeting has been scheduled for October 30th, 2018 at 5:00 pm.

**Monthly Report:**

**Utility Billing Software**

The Township received notice on October 4<sup>th</sup> that as of July 1, 2019, our sewer billing system is going to be decommissioned. Fred Krause is looking into new utility billing solutions to include in the 2019 budget.

**Chambers Road Multi-Modal Grant Application**

The Township received notice on October 5<sup>th</sup> that we did not receive a multi-modal grant for the Chambers Road project for the 2018-2019 application period. There were no projects awarded in York County. There were many bridge upgrade or replacement projects awarded grants. Most of the other grant recipients were for trails, sidewalks, bike lanes and ADA crossings. The Chambers Road project does not seem to meet the nature of the awarded projects. A discussion was held to continue to vie with State Representatives for a left turn from the existing intersection.

**Recreation – Carly Mercadante**

The monthly report is included in the minute book.

**Public Works – Scott DePoe**

The monthly report is included in the minute book.

**Memorandums of Understanding(MOU) with York County Planning Commission(YCPC) – Signal Timing Project**

On motion of Comm. Granholm, seconded by Comm. Kessler, the Memorandums of Understanding between York Township and YCPC for the Congestion Management Process(CMP) Timing Project was approved.

Vote 5 yes.

**JMT Proposal – Sanitary Sewer Maintenance Building Concept Study**

On motion of Comm. Knepper, seconded by Comm. Kessler, the Board approved the JMT proposal dated September 25, 2018 in the amount of \$12,295 from the 2018 budgeted capitol project buildings and land fund.

Vote 5 Yes.

**Engineer - Neil Beach and Director of Economic Development –Lisa Frye**

**Partial Surety Release –Cape Horn Crossing \$273,893.48 (\$501,554.64 remaining)**

On motion of Comm. Granholm, seconded by Comm. Jones, the partial surety release for the Cape Horn Crossing land development was approved.

Vote 5 yes.

**Time Extensions**

On motion of Comm. Kessler, seconded by Comm. Granholm, time extensions were granted for the following:

a. P2016-10-1 334 Hospitality Final Subdivision Plan – 90 days

Vote 5 yes.

**Solicitor – Steve Hovis**

**First Baptist Tax Exoneration Request**

On motion of Comm. Jones, seconded by Comm. Kessler, the Board approved to extend a pilot agreement of \$1,500 to Baptist Convention of Pennsylvania South and exonerate any outstanding tax liability due to the Township.

Vote 5 yes.

**Public Comments**

Kay Crumling – The York Township Tax Collector and Treasurer provided comments about the proposed multi-purpose facility.

**Executive Session TIME 7:30**

The Board was in executive session to discuss personnel and potential real estate issues.

**Meeting Reconvened TIME 9:05**

**Lepson Research Group**

On motion of Comm. Granholm, seconded by Comm. Jones, the BOC approved to enter into a contract with Tom Lepson of Lepson Research Group and expend up to \$5,000 for a public opinion survey and to pay for it from the Markey Park Design project identified in the general fund capital projects list.

Vote 5 yes.

**Recess TIME 9:07**

The meeting was recessed to the budget workshop October 30th, 2018 at 5:00 pm.