

YORK TOWNSHIP
BOARD OF COMMISSIONERS
190 Oak Road, Dallastown PA 17313
Tuesday, February 13, 2018
6:00 p.m.

Comm. Steele called the meeting to order at 6:00 pm with the following in attendance:

| | | |
|----------------|------------------|-------------|
| Comm. Steele | Gary Milbrand | Steve Hovis |
| Comm. Granholm | Lisa Frye | Neil Beach |
| Comm. Jones | Scott DePoe | |
| Comm. Kessler | Carly Mercadante | |
| Comm. Knepper | | |

Other Township Employees or Board Members:
Adam Wolf, Public Works; Kathleen Dellinger, EMA; Jeff Grove, EMA; and
Molly Eck, MS4 Program Coordinator

Others:
Cpl. Clegg, YARPD; and Bob Junkins, York Township Goodwill Fire Company

Comm. Steele announced that the Board would meet in executive sessions at the end of the meeting to talk about personnel matters.

Minutes – January 2, 2018

On motion of Comm. Granholm, seconded by Comm. Kessler, the minutes of January 2, 2018 were approved.
Vote 5 yes.

Payment of Bills

On motion of Comm. Jones, seconded by Comm. Knepper, the following bills for January 2018 were approved for payment:

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|------------------------------|-----------------|
| General Fund | \$ 1,259,717.48 |
| Sewer Revenue Fund | \$ 126,730.99 |
| Inter-Municipal Sewer Fund | \$ 22,295.13 |
| Storm Water Management Fund | \$ 5,787.50 |
| Liquid Fuels Fund | \$ 1,825.00 |
| General Capital Reserve Fund | \$ 11,696.31 |
| Sewer Capital Reserve Fund | \$ 1,927.38 |
| Street Light Fund | \$ 263.22 |
| EMA Fund | \$ 111.45 |

| | |
|--------------|------------------------|
| Total | \$ 1,430,354.46 |
|--------------|------------------------|

Vote 5 yes.

On motion of Comm. Jones, seconded by Comm. Knepper, the non-reimbursable portion of bills for January 2018 in the amount of \$8,891.43 were approved for payment.

Vote 5 yes.

2017 Dallastown Science Fair and York County Science Fair Winners

Comm. Jones advised that York Township provided two awards at the 58th Dallastown Science Fair. We are proud of the winners and proud to be a sponsor. He thanked the parents for allowing their children to participate in the Science Fair and the School District for hosting the Science Fair.

Mark Ilyes, Dallastown Area High School's science teacher, thanked York Township and the Board of Commissioners for their continued support of Dallastown Area High School's science and engineering fair. This is Dallastown's 58th Annual Science Fair. The awards that you and others make available provide recognition and incentives for our students to continue to excel in the area of scientific research. There were 123 participants in the DASD Science Fair. Sixty-nine students received some form of recognition.

The following students talked briefly about their projects:

- a. York Township Scholarship Winners:
 - i. Junior High Division: Aniruth Ramanathan - The Effects of Oil Spills: Detrimental Changes in the Environment and Wildlife
- b. Overall Winners:
 - i. Senior High Division
 1. Reserve Grand Champion: Daniel Hanuska - Do Plants Have More of a Social Life Than I Do?
 2. Grand Champion: Vincent Villani - The Viability of Algae-Based Biodiesel
 - ii. Junior High Division
 1. Reserve Grand Champion: Aniruth Ramanathan - The Effects of Oil Spills: Detrimental Changes in the Environment and Wildlife

Commissioner Agenda

Comm. Granholm – Reported that he attended the January 11th and February 8th YARP meetings. YARP has received several donations from local businesses. Representatives Hill and Saylor have each donated \$800 to YARP for an access system and thanked them. The YARP Board continues to work on contract negotiations with the Police collective bargaining unit. He thanked the Recreation Director for the newsletter. Reported that he met with Neil Beach of JMT and Staff on a possible recreation building.

Comm. Knepper – Reported that he attended the January 11th and February 8th YARP meetings. He attended the York Township Business Alliance holiday social on Wednesday, January 24th. He thanked the staff for the instillation of a guardrail on Walnut Street. Thanked the Township Manager for his article in the Township newsletter about the increase in MS4 program costs and noted he received no comments.

Comm. Kessler – Reported that he attended the 33rd Dallastown Rescue Fire Company appreciation dinner and congratulated Dennis List on receiving the Fire Fighter of the Year award. He met with Lisa Frye and a resident about some concerns.

Comm. Jones – Reported that he attended the 33rd Dallastown Rescue Fire Company appreciation dinner. He attended the York Township Business Alliance holiday social on Wednesday, January 24, 2018. He reported that he attended the January 25th York Township Fire Chief's meeting. He attended the 58th Science Fair at Dallastown High School awards ceremony. Gary Milbrand and Molly Eck did the judging for the York Township awards. He thanked Township staff for the newsletter and noted it is a source to answer many questions. There were various minutes and a 2017 year in review report in the Board packet from the EMA and Kathy Dellinger is here to answer any questions at this time. He congratulated Kathy and the EMA staff on being highlighted in an article by PEMA.

Fire and Rescue Scholarship - Comm. Jones requested to defer any actions on the Fire and Rescue Scholarships guidelines until the March meeting.

Recruitment and Retention money - On motion of Comm. Jones, seconded by Comm. Kessler, the Recruitment and Retention money for the 4th quarter, 2017, for the five fire companies was approved for distribution.

Vote 5 yes.

Comm. Steele – Reported that he missed the January 11th and February 8th YARP meetings. He attended the York Township Business Alliance holiday social on Wednesday, January 24, 2018.

Township Manager's Agenda – Gary Milbrand

MS4 Annual Report Presentation and Training

Molly Eck presented the MS4 Annual Report. A copy of her powerpoint presentation is included in the minute book. There were approximately 28 people in the audience for the presentation and training. There were no questions from the Board or the audience on the information presented. The Board thanked Molly for the presentation and her work with the MS4 program in York Township.

Stormwater Authority

Mr. Milbrand reported he receive some information of concern about the possibility of a small regional stormwater consortium and would like to defer any action on this subject matter at this time.

Transfer of PA liquor License to Sheetz at 2068 S. Queen Street

The Township received a request for a public hearing to transfer a liquor license from York City to York Township to be located at the Sheetz at 2068 S. Queen Street. The Board agreed to hold a public hearing on Tuesday, March 13th, 2018 at 7:00 pm.

PennDOT Country Club Road widening & sewer replacement project (Resolutions 2018-2 & 2018-3)

On January 23rd, at a PaOneCall York County Coordinating Committee Meeting, the Township was advised that PennDOT intends to widen Country Club Road at George Street to allow another turning lane. It was brought to PennDOT's attention that York Township owns sewers in that area and the Township intends to upsize our interceptor. A request was made, and staff is pursuing the option to upsize our interceptor in the PennDOT project area as an addendum to their project. Gannett Fleming developed a preliminary Construction Cost estimate that puts project cost in the range of \$336,000. It will be significantly cheaper to perform this upsize with the PennDOT project now verses in the future. An estimate was received in the range of an additional \$400,000 to \$600,000 for just boring if the Township does not participate with PennDOT on their project. A discussion was held.

Resolution 2018-2 PennDOT Traffic HOP (Country Club Road Sewer Replacement.) - On motion of Comm. Jones, seconded by Comm. Granholm, the Board approved to partner with PennDOT and engage Gannett Fleming to perform the steps necessary to upsize the Tyler Run Interceptor under Country Club Road and approve Resolution 2018-2 for a Highway Occupancy permit for the new sanitary sewers under Country Club Road.

Vote 5 yes.

Resolution 2018-3 Sewer Fund Balance Transfer - On motion of Comm. Steele, seconded by Comm. Jones, the Board approved Resolution 2018-3 to reduce the “Sewer Fund Capital Project” fund balance by \$350,000 and increase the “Tyler Run design and construction capital project” expense line item number 30-406-429 by \$350,000.

Vote 5 yes.

Request for support letter to study accidents on Cape Horn Road

On motion of Comm. Kessler, seconded by Comm. Knepper, the Board approved sending a joint letter to PennDOT District 8 requesting a traffic study be performed to determine whether any traffic improvements can be made to reduce the number of motor vehicle accidents that are occurring along Cape Horn Road.

Vote 5 yes.

Chambers Road Green Light Go Grant

On February 9, 2018, Township staff received notification that we did not receive a multimodal grant for the Chambers Road realignment. No municipality in York County received grant funding. The next round of Multimodal Transportation Fund applications opens on February 26, 2018, with applications due on March 30, 2018.

On motion of Comm. Kessler, seconded by Comm. Jones, the Board authorized the Township to submit a new Multimodal Transportation Fund application for the for the Chambers Road realignment.

Vote 4 yes, 1 no(Knepper)

Solid Waste and Recycling Contract

The bids for the solid waste and recycling contract were opened on Monday, February 12th, 2018. Republic Services is the apparent lowest responsible, responsive bidder. Stock and Leader will need to review the bid packets for completeness. The mobile refuse cart rentals are not in the current Township contract, and a waste hauler can charge any fee they want for a mobile refuse cart rental. For the new contract, we added the rental rates as a requirement of the bid specification but did not add it in under the determination of the lowest bidder. After a review of the bid specifications and bids, it is my recommendation that we reject all bids and rebid the refuse contract to include the mobile refuse cart rental in determining the lowest responsible bidder.

On a motion from Comm. Jones, seconded by Comm. Knepper, the Township Manager was directed to reject all bids and rebid the refuse contract in order to include the rental fee associated with the refuse mobile carts as a cost element when determining the lowest responsible, responsive bidder.

Monthly Report:

The monthly report is included in the minute book.

Public Hearing for Zoning Map Amendment

At 7:04 pm Comm. Steele recessed the regular meeting to a Public Hearing to hear comments on a map amendment to the Zoning Ordinance to change the zoning from commercial office to residential low density for the Houck Farm located at 141 Monument Road.

A stenographer was present and recorded the testimony during the hearing.

At 7:20 pm the public hearing was closed.

At 7:20 pm the regular meeting was called back to order.

Ordinance 2018-1 - Zoning Map Amendment for 141 Monument Road

On motion of Comm. Steele, seconded by Comm. Jones, to approve Ordinance 2018-1, amending the zoning from Commercial Office (CO) to Residential Low (RL) density for the property with the address identified as 141 Monument Road (Parcel 54000HI046000) and owned by Houck John F. & Audrey L.

Vote:

| | |
|----------------|-----|
| Comm. Granholm | Yes |
| Comm. Jones | Yes |
| Comm. Knepper | Yes |
| Comm. Kessler | Yes |
| Comm. Steele | Yes |

By roll call vote, the motion passed 5 to 0.

Recreation – Carly Mercadante

The monthly report is included in the minute book.

Public Works – Scott DePoe

The monthly report is included in the minute book.

Capital Project Purchase – Ventrac Model 4500

On motion of Comm. Knepper, seconded by Comm. Jones, the Board approved the purchase of a Ventrac Model 4500 for \$ 42,631.64 in accordance with the state contract proposal dated January 15, 2018, from Lawn and Golf Supply Inc. Vote 5 yes.

Capital Project Purchase – Propane Powered Forklift

On motion of Comm. Kessler, seconded by Comm. Granholm, the Board approved the purchase of a Toyota Model 8FGCU18 Internal Combustion Lift Truck for \$19,976 in accordance with the proposal dated January 26, 2018, from Lift, Inc. Vote 5 yes.

Scott DePoe reported the forklift is manufactured in Columbus, Ohio and additionally written quotes for similar machines in the amounts of \$28,289 & \$23,521 were secured as required by 2018 state purchasing guidelines.

Capital Project Purchase – 2018 Ford F-350 4WD pickup truck

On motion of Comm. Knepper, seconded to Comm. Jones, the Board approved the purchase of a 2018 Ford F-350 4WD pickup truck from New Holland Auto Group for \$29,722.00 in accordance with the COSTAR proposal dated January 15, 2018.

Vote 5 yes.

Capital Project Purchase – 2018 Ford Escape

On motion of Comm. Jones, seconded to Comm. Kessler, the Board approved the purchase of a 2018 Ford Escape from New Holland Auto Group for \$22,582 in accordance with the COSTAR proposal dated January 15, 2018.

Vote 5 yes.

Resolution 2018-4 PennDOT Traffic HOP (Various Intersections)

On motion of Comm. Granholm, seconded by Comm. Knepper, the Board approved Resolution 2018-4 authorizing the Director of Public Works to sign PennDOT form TE 160 for the intersections of Springwood/Hollywood, Springwood/Queen and Queen/Tyler Run for a Highway Occupancy permit for traffic signal upgrades.

Vote 5 yes.

Green Valley Pumping Station Property

Scott DePoe reported the house on the property purchased for the Green Valley Pump Station upgrade would be torn down in two weeks. The Fire Company will be doing some training on the building before it is torn down.

Engineer - Neil Beach and Director of Economic Development –Lisa Frye

LD2017-11-1 Wyndridge Farms Patio Enclosure and Addition Final Land Development Plan

The plan was presented by David Koratich.

On motion of Comm. Jones, seconded by Comm. Kessler, the LD2017-11-1 Wyndridge Farms Patio Enclosure and Addition Final Land Development Plan was approved with the following conditions or modifications:

1. All comments and conditions on the letter from Neil Beach, dated February 8, 2018, shall be met.
2. The York Township Engineering Department shall receive an electronic file prior to recording.

3. A check in an amount to be determined by the Assessment Office and the Recorder of Deeds Office shall be received by the York Township Engineering Department prior to recording.
4. Waivers granted for the following with considerations:
 - a. Section 307.B- Preliminary Plan Application
 - i. With consideration of the limited scope of the project, the waiver is supported.
5. All invoices to be paid prior to recording.

Vote 5 yes.

P2017-11-2 Spry Church Reverse Subdivision Plan for 50 School Street, 34 School Street, and 20 Circle Court

The plan was presented by Jerry Stahlman P.E. from J.T. Stahlman P.E. LLC Planning, Engineering & Surveying.

On motion of Comm. Knepper, seconded by Comm. Granholm, the P2017-11-2 Spry Church Reverse Subdivision Plan for 50 School Street, 34 School Street, and 20 Circle Court was approved with the following conditions or modifications:

1. All comments and conditions on the letter from Neil Beach, dated February 8, 2018, shall be met.
2. The York Township Engineering Department shall receive an electronic file prior to recording.
3. A check in an amount to be determined by the Assessment Office and the Recorder of Deeds Office shall be received by the York Township Engineering Department prior to recording.
4. All invoices to be paid prior to recording.

Vote 5 yes.

LD2013-2-1 Fair Valley Final Land Development Plan

Robert Katherman of Katherman, Heim & Perry reviewed the status of the Fair Valley plan to the Board and introduced the new developer, Ray Jackson of Stonewall Jackson Capitol. Mr. Jackson provided comments. They did not seek approval of the current plan from the Board and indicated a revised more mutually beneficial plan would be submitted in March.

Bridgewater Chestnut Hill Road Improvements

Lisa Frye reported that the developer requested that any discussion on the Bridgewater Chestnut Hill Road improvements be deferred to March. The Board agreed.

Surety Releases

On motion of Comm. Kessler, seconded by Comm. Jones, final surety releases were approved for the following:

- a. Queensgate Associates, Springwood Road – Addition of Right Turn Lane
- b. Ivy Greens
- c. DFLP Townhome Development
- d. Matrice LLC (Advance Auto, 2620 South Queen St.)
- e. Home2Suites, Pauline Drive
- f. Matrice LLC (Mattress Warehouse, 2064 South Queen St.)

Vote 5 yes.

Time Extensions

On motion of Comm. Kessler, seconded by Comm. Granholm, time extensions were granted for the following:

- a. P2011-5-1 Fair Valley Reverse Subdivision – 90 days
- b. LD2015-5-1 IVRI Land Development – 90 days

Vote 5 yes.

Solicitor – Steve Hovis

Fireworks legislation update

Solicitor Hovis advised the Board that with the state defining consumer-grade fireworks within PA, new larger and some aerial fireworks are permitted. He cautioned that there are certain restrictions such as not being allowed to set off any fireworks within 150 feet of any building or on public land. Solicitor Hovis recommends working with staff to provide additional fireworks considerations to the Board.

Public Comments

None

Executive Session TIME 8:05

The board was in executive session to discuss personnel issues.

TIME 10:14

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JMT Recreation Building Concept Contract

On motion of Comm. Granholm, seconded by Comm. Jones, the Board approved a contract with JMT dated February 13, 2018, to expend \$5,500.00 from the rec site fees to provide conceptual sketches for a recreation building at several locations.

Vote 5 yes.

Adjourn

The meeting was adjourned at 10:15 pm.

Secretary