

YORK TOWNSHIP  
BOARD OF COMMISSIONERS  
190 Oak Road, Dallastown PA 17313  
Tuesday, April 10, 2018  
6:00 p.m.

Comm. Steele called the meeting to order at 6:00 pm with the following in attendance:

Comm. Steele	Gary Milbrand	Steve Hovis
Comm. Granholm	Lisa Frye	Mike Hiras
Comm. Jones	Scott DePoe	
Comm. Knepper	Carly Mercadante	

Comm. Kessler – Absent

Other Township Employees or Board Members:

Adam Wolf, Public Works; Kathleen Dellinger, EMA; Jeff Grove, EMA; Jack Dellinger, EMA

Others:

Sgt. Montgomery, YARP; Bob Junkins, York Township Goodwill Fire Company

Comm. Steele announced that the board would meet in executive sessions at the end of the meeting to talk about personnel matters.

**Minutes** – March 13, 2018

On motion of Comm. Granholm, seconded by Comm. Knepper, the minutes of March 13, 2018 were approved.

Vote 4 yes.

**Payment of Bills**

On motion of Comm. Jones, seconded by Comm. Granholm, the following bills for March 2018 were approved for payment:

General Fund	\$ 394,024.63
Sewer Revenue Fund	\$ 94,633.03
Inter-Municipal Sewer Fund	\$ 9,920.09
Storm Water Management Fund	\$ 75.00
General Capital Reserve Fund	\$ 39,584.40
Sewer Capital Reserve Fund	\$ 11,672.28
Street Light Fund	\$ 263.53
EMA Fund	\$ 101.27

<b>Total</b>	<b>\$ 550,274.23</b>
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Vote 4 Yes.

On motion of Comm. Jones, seconded by Comm. Granholm, the non-reimbursable portion of bills for March 2018 in the amount of \$17,070.75 were approved for payment.

Vote 4 Yes.

### **Commissioner Agenda**

**Comm. Jones** – Reported he received and responded to several requests from citizens of the Township. He attended various meetings of importance to the Township. He attended the March 22, 2018 York Township Fire Chiefs meeting.

#### **PEMA Professional Certification for Jeff Grove**

Comm. Jones presented Jeff Grove, EMA, with his PEMA Professional Certification. In 2015 Jeff received his PEMA Advanced Certification. Comm. Jones thanked Jeff for his 5 years of service. We are very fortunate to have a very active EMA in York Township.

**Comm. Granholm** - Reported that he met with Township staff and Neil Beach of JMT to discuss the recreation multipurpose building proposal for a concept plan on Monday, April 2nd, 2018. Mr. Beach provided a proposal to do a programming and final conceptual plan for a multipurpose building at Township Park. Township staff and Comm. Granholm looked at a number of sites and felt Township Park was the best site. The location is known and we own the property. Other properties appear to be cost prohibitive.

A discussion was held.

#### **JMT Proposal for programming and Concept Plan for a Multipurpose Building**

On motion of Comm. Granholm, seconded by Comm. Jones, the Board approved the proposal from JMT dated April 5, 2018 for \$23,150 to provide a programming and final conceptual plan for a multipurpose building at Township Park.

Vote 3 Yes(No-Steele).

**Comm. Knepper** - Reported that he intends to present three proposals at the YARP commission meeting for consideration for the installation of downspouts. He thanked the Public Works Department for their snow removal efforts this year. He advised those in attendance to use caution at the intersection of Camp Betty Washington Road and Mt. Rose Ave. as the traffic patterns will be changing

**Comm. Steele** – Nothing to report.

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**Township Manager's Agenda – Gary Milbrand**

**Resolution 2018-07 Destruction of Records**

On Saturday, May 12<sup>th</sup> from 1- 3 pm the Township will be conducting a shredding-fest at the municipal complex. The event is open to Township residents and we ask that a donation of 2 canned goods be provided for each box received, with a limit of 3 boxes per resident.

On motion of Comm. Knepper, seconded by Comm. Granholm, Resolution 2018-7, disposition of records to be shredded at the event scheduled for May 12th, 2018, was approved.

Vote 4 Yes.

**Resolution 2018-08 Pa DCNR Grant Application for Queenswood Stream Improvements**

On motion of Comm. Knepper, seconded by Comm. Granholm, the Board approved Resolution 2018-8 and authorized the Township Manager to execute all documents associated with the DCNR Queenswood Improvements grant application.

Vote 4 Yes.

**Letter of support for PennDOT grant application for Queenswood Stream Improvements, IWLA lower Barshinger Creek Stream improvements and York Township Sage Hill Riparian Buffer improvements.**

On motion of Comm. Knepper, seconded by Comm. Granholm, the Board approved the letter of support for the PennDOT grant application with AARC and JMT and include the Queenswood stream restoration and the Camp Betty Washington Road riparian buffer plantings as potential projects.

Vote 4 Yes.

Letter of support included in the minute book.

**Chambers Road Multimodal Transportation Fund Grant Application**

On March 28, 2018 a PennDOT grant application for a multimodal grant for a new connection of Chambers Road to Rt 124 was submitted. The total grant request was for \$1,450,323 and if awarded will require a match of \$435,097. The grant will provide a new connection to Rt. 124 with a stop sign and a left turn from this location could be made.

**2018 Residential Garbage and Recycling Collection Contract Bid**

On Monday, March 26th, 2018 at 10:00 am bids were opened for the 2018 Residential Solid Waste and Recycling Contract. Penn Waste was the only bidder. Residents opting to have a mobile trash cart will receive a July bill of \$59.50 per quarter. Residents that do not use a mobile refuse cart will receive a July bill of \$48.00 per quarter.

On motion of Comm. Jones, seconded by Comm. Granholm, the Board awarded the residential garbage and recycling collection contract to Penn Waste. The

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award includes Bid Item 1, three bags or one 96-gallon mobile refuse cart of solid waste, recycling and one large item once per week and 12 yard waste pickups per year; Bid Item 2, extra garbage bags; and Bid Item 3, optional mobile refuse cart rental.

Vote 4 Yes.

### **Residential Solid Waste and Recycling Contract Surcharge**

The Board advised staff to keep the Residential Solid Waste and Recycling Contract Surcharge at \$1.50 per quarter.

### **York Township Facebook Page**

With the assistance of Township staff, the Township now has a Facebook page. This is in addition to the recreation and EMA Facebook pages. The page went live to the public on February 28th. The page can be found by searching for @YorkTwp within Facebook.

### **Monthly Report:**

Monthly report is included in the minute book.

### **Recreation – Carly Mercadante**

Reported that due to a wet spring fields have been closed. April 7<sup>th</sup> was the first time they have been open for the year.

Monthly report is included in the minute book.

### **Public Works – Scott DePoe**

Monthly report is included in the minute book.

### **2018 Road Maintenance Contracts – low bids**

On motion of Comm. Knepper, seconded to Comm. Jones, the Board conditionally approved the low bids for contracts 18-01, 18-02, 18-03, 18-04 and enter into an agreement with the named contractor subject to Solicitor approval as follows:

Contract 18-01 Bituminous Materials: York Materials-\$ 950,800

Contract 18-02 Stone Aggregate: Kinsley Materials-\$ 38,112.50

Contract 18-03 Placement of Superpave: Longs Asphalt - \$ 350,637.25

Contract 18-04 Cold Recycling Base Course: Recon Construction - \$120,839

Vote 4 Yes.

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**Engineer - Neil Beach and Director of Economic Development –Lisa Frye**

**Partial Surety Reduction – Bridgewater Subdivision \$1,379,866.00**

**(\$3,557,840.57 remaining)**

On motion of Comm. Granholm, seconded by Comm. Knepper, the partial surety release for the Bridgewater Subdivision was approved.

Vote 4 Yes.

A discussion was held.

**P2015-11-1 Bruce A. Crockett Final Subdivision Plan – Amended to display metes and bounds**

On motion of Comm. Jones, seconded by Comm. Granholm, P2015-11-1, Final Subdivision Plan for Bruce Crockett was approved amending it to display metes and bounds.

Vote 4 Yes.

**Time Extensions**

On motion of Comm. Knepper, seconded by Comm. Jones, a time extension was granted for P2016-10-1 334 Hospitality Final Subdivision Plan –90 days.

Vote 4 yes.

**Solicitor – Steve Hovis**

**Fair Valley Official Map Notice**

Solicitor Hovis advised the Board that the official map shows a proposed alignment from George Street to Joppa Road as shown on the Official Map. Staff did review the applicant's request to waive the extension. The developer provided a letter dated April 3, 2018 that identified other reasons to approve a special encroachment permit. Given the limited benefit to the motoring public, the staff is recommending that the Board issue a "Special Encroachment Permit" permitting the development of the property without the extension and in a manner that would prohibit such improvement in the future.

Comm. Granholm made a motion and Comm. Knepper seconded a motion to issue a special encroachment permit for Fair Valley with the right to proceed without the extension and in a manner that would prohibit such improvement in the future.

A discussion was held.

Jessica Haag of 2569 Wildon Dr., provided comments on behalf of the citizens of the Fair Acres development and expressed the following concerns:

1. Safety concerns with one entrance and exit. 224 units with 411 parking spaces.
2. An emergency access only 500-feet from the primary entrance.

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3. Concerns about making a left from the development during periods of high traffic on George Street and the closeness to the Leader Heights and George street intersection.
4. The age of the traffic study

On motion of Comm. Jones, seconded by Comm. Steele, the Board tabled any decision on the issuance of a special encroachment permit for Fair Valley to the May 8, 2018 Board of Commissioners meeting.

Vote 3 Yes(No-Knepper)

**Public Comments**

Ed Ward of Penn Waste, Inc. thanked the Board of Commissioners for the award of the Residential Garbage and Recycling Collection Contract.

Robert Holmes of 615 Chestnut Hill Rd. requested of the Board that the buffer plantings identified on the Bridgewater plan between their properties and his be installed now.

Jessica Haag of 2569 Wildon Dr. thanked the Board for taking time and to table any action on Fair Valley.

Mike Donohue of 2414 Clairian Dr. appreciates the time the Board is taking to consider the Fair Valley situation.

**Executive Session    TIME 7:26 pm.**

The board was in executive session to discuss personnel matters.

**TIME 8:25 pm.**

**Adjourn**

The meeting was adjourned at 8:25 pm.

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Secretary