

YORK TOWNSHIP
BOARD OF COMMISSIONERS
190 Oak Road, Dallastown PA 17313
Tuesday, January 2, 2018
6:00 p.m.

District Justice Scott Laird performed the swearing-in ceremonies for the following York Township Commissioners and Tax Collector:

Albert Granholm	Commissioner Ward 4
George Jones	Commissioner Ward 2
Kay Crumling	Tax Collector

Reorganization

President

On motion of Comm. Jones, seconded by Comm. Granholm, Robert Steele was nominated as President of the Board. Comm. Kessler made a motion to close the nominations, which was seconded by Comm. Granholm.

Vice President

On motion of Comm. Knepper, seconded by Comm. Kessler, George Jones was nominated as Vice President of the Board. Comm. Granholm made a motion to close the nominations, which was seconded by Comm. Knepper.

Secretary

On motion of Comm. Knepper, seconded by Comm. Granholm, Gary Milbrand was nominated as Secretary to the Board. Comm. Kessler made a motion to close the nominations, which was seconded by Comm. Jones.

Treasurer

On motion of Comm. Granholm, seconded by Comm. Knepper, Kay Crumling was appointed Treasurer of the Board. Comm. Granholm made a motion to close the nominations, which was seconded by Comm. Jones.

Township Engineer

On motion of Comm. Granholm, seconded by Comm. Steele, JMT was nominated as Township Engineer. Comm. Jones made a motion to close the nominations, which was seconded by Comm. Granholm.

Solicitor

On motion of Comm. Knepper, seconded by Comm. Kessler, Stock and Leader was nominated as Township Solicitor. Comm. Granholm made a motion to close the nominations, which was seconded by Comm. Jones.

Comm. Steele called the meeting to order at 6:05 p.m. with the following in attendance:

Comm. Steele	Gary Milbrand	Dan McGannon
Comm. Granholm	Lisa Frye	Neil Beach
Comm. Jones	Scott DePoe	
Comm. Kessler	Carly Mercadante	
Comm. Knepper		

Other Township Employees or Board Members:

Adam Wolf, Public Works; Kathleen Dellinger, EMA; and Jeff Grove, EMA.

Others:

Bob Junkins, York Township Goodwill Fire Company.

Comm. Steele announced that the board would meet in executive sessions at the end of the meeting to talk about personnel matters.

Minutes – December 12, 2017

On motion of Comm. Granholm, seconded by Comm. Jones, the minutes of December 12, 2017 were approved. Vote 5 yes.

Payment of Bills

On motion of Comm. Jones, seconded by Comm. Granholm, the following bills for December 2017 were approved for payment:

General Fund	\$ 276,697.61
Sewer Revenue Fund	\$ 707,016.89
Inter-Municipal Sewer Fund	\$ 9,568.49
Storm Water Management Fund	\$ 12,986.97
Recreation Capital Reserve Fund	\$ 4,564.54
General Capital Reserve Fund	\$ 5,689.88
Sewer Capital Reserve Fund	\$ 8,085.00
Street Light Fund	\$ 263.38
Escrow Fund	\$ 1,500.36
EMA Fund	\$ 415.26

Total	\$ 1,026, 788.38
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Vote 5 yes.

On motion of Comm. Jones, seconded by Comm. Granholm, the non-reimbursable portion of bills for December 2017 in the amount of \$8,344.50 were approved for payment. Vote 5 yes.

Commissioner Agenda

Comm. Jones – Reported he received and dealt with several calls from residents. He appreciated the confidence the Board had in him and thanked them for voting him as Vice-President.

Comm. Granholm – Thanked the citizens of the 4th ward for showing their confidence in him by electing him for another term.

Reported that he attended the December 14th YARP meeting. YARP financials look good for the End of Year. They approved the purchase of two new vehicles. The department is investigating the purchase of body armor for 15 of the officers. YARP received a letter from Southern Regional on a possible contract for services.

Comm. Knepper – Welcomed Comm. Granholm and Comm. Jones back to the Board and thanked them for their efforts. Reported that he attended the December 14th YARP meeting. He walked Markey Park and thought about the concept plan.

Reported he attended the December 19th employee Christmas luncheon at the Township.

Comm. Kessler – Reported he attended the December 19th employee Christmas luncheon at the Township and thanked the staff for all they do. He congratulated Comm. Granholm and Comm. Jones on the election of a new term. He congratulated Comm. Steele and Comm. Jones on their election to president and vice-president.

Comm. Steele – Congratulated Comm. Granholm and Comm. Jones on their election of a new term. He thanked the Commissioners and appreciates their support, as they have selected him to be the President of the Board for his final 2 years. Reported that he attended the December 14th YARP meeting. Reported he attended the December 19th employee Christmas luncheon at the Township. He appreciates the efforts of staff in supporting Mr. Milbrand in his first year.

Township Manager's Agenda – Gary Milbrand

Appointment to York Adams Tax Bureau

On motion of Comm. Granholm, seconded by Comm. Kessler, Fred Krause was appointed as representative and Gary Milbrand as alternate to the York Adams Tax Bureau. Vote 5 yes.

Appointment to York County Tax Collection

On motion of Comm. Steele, seconded by Comm. Granholm, Fred Krause was appointed as representative and Gary Milbrand as alternate to the York County Tax Collection. Vote 5 yes.

Hearing date for Zoning Map Amendment

The Board agreed to consider a hearing for a Zoning Map Amendment to allow the Houck Farm located at Monument Road to be rezoned from Commercial Office to Residential Low Density on February 13th at 7:00 p.m.

Monthly Report:

The monthly report is included in the minute book. From his report he pointed out the following:

2018 Elected Officials Seminar

York County Department of Emergency Management will be holding a newly elected and incumbent officials seminar on Saturday, February 17 starting at 9:00 a.m. This seminar will explain the role of the elected official in the emergency management program. If any Board Member would like to attend the seminar, please let Kathy Dellinger or myself know.

York Township Business Alliance Social

York Township Business Alliance will be holding a holiday social on Wednesday, January 24 from 5:30 to 7:30 p.m. at the Stone Grill & Taphouse. If any Board Member would like to attend, please let Lisa Frye know.

2018 Residential Garbage and Recycling Collection Contract

The Bid packet was advertised on Monday, December 18th and Tuesday, December 26th. A mandatory pre-bid meeting will be Wednesday, January 10th at 10:00 am.

Recreation – Carly Mercadante

The monthly report is included in the minute book.

Public Works – Scott DePoe

The monthly report is included in the minute book.

Scott DePoe reported the Township had an additional winter event that staff responded to on December 30th, 2017. The installation of the upgraded CO and N02 monitoring systems in the equipment storage building has been completed. Six sanitary sewer repairs were completed on interceptor G upstream of the Honey Valley Pump Station.

Engineer - Neil Beach and Director of Economic Development –Lisa Frye

P2017-11-1 South Branch LP & PW Capital LLC Lot Line Adjustment Plan
presented by Patti A. Fisher - James R. Holley & Associates, Inc.

On motion of Comm. Knepper, seconded by Comm. Jones, the P2017-11-1 South Branch LP & PW Capital LLC Lot Line Adjustment Plan was approved with the following conditions or modifications:

1. All comments and conditions on the letter from Neil Beach, dated December 21, 2017, shall be met.
2. The York Township Engineering Department shall receive an electronic file prior to recording.
3. A check in an amount to be determined by the Assessment Office and the Recorder of Deeds Office shall be received by the York Township Engineering Department prior to recording.
4. Waivers granted for the following with considerations:
 - a. Section 308.E.3.g, 318.A – Phase-1 Environmental Site Assessment (PESA)
 - b. Section 506.A.8.a – Existing Street Reconstruction
 - i. With consideration that the proposed plan proposes only a lot line adjustment and no physical improvements are proposed.
 - ii. York Township’s 6-month written notification note requiring the applicant to provide the waived roadway improvements if notified by the township, has been added to the plans.
 - c. Section 507.A – Sidewalks Required Along Both Sides of the Street.
 - i. With consideration that the proposed plan proposes only a lot line adjustment and no physical improvements are proposed.
 - ii. York Township’s 6-month written notification note requiring the applicant to provide the waived sidewalks if notified by the township, has been added to the plans.
 - d. Section 508 – Curbs & Reinforced Shoulders
 - i. With consideration that the proposed plan proposes only a lot line adjustment and no physical improvements are proposed, and no other curbing exists in within the vicinity of the property.
 - ii. York Township’s 6-month written notification note requiring the applicant to provide the waived curb if notified by the township, has been added to the plans.
5. All invoices to be paid prior to recording.

Vote 5 yes.

Time Extensions

On motion of Comm. Kessler, seconded by Comm. Jones, time extensions were granted for the following:

P2016-10-1 334 Hospitality Final Subdivision Plan – 90 days

Vote 5 yes.

Solicitor – Dan McGannon

Attorney McGannon reported that the Board will have to address the PA liquor license transfer after the hearing

Public Comments

None

Executive Session

6:38 p.m. - The board was in executive session to discuss personnel matters.

6:58 p.m. – The Board returned from executive session.

Public Hearing for Transfer of PA liquor License to Rutter’s at 2490 Cape Horn Road

At 7:00 p.m. Comm. Steele recessed the regular meeting to a Public Hearing to hear comments on a request for transfer of a PA liquor license to Rutter’s at 2490 Cape Horn Road.

A stenographer was present and recorded the testimony during the hearing.

At 7:08 p.m. the public hearing was closed.

At 7:08 p.m. the regular meeting was called back to order.

Res. 2018- 1 Transfer of PA liquor License Rutter’s at 2490 Cape Horn Road

On motion of Comm. Kessler, seconded by Comm. Jones, the Board approved Resolution 2018-1, the transfer of liquor license No. R-16758 into York Township from North York Borough. The liquor license will be used by 1747 Beer & Wine, LLC at Rutter’s at 2490 Cape Horn Road. Vote 5 yes.

Adjourn

The meeting was adjourned at 7:09 p.m.