

YORK TOWNSHIP
BOARD OF COMMISSIONERS
190 Oak Road, Dallastown PA 17313
Tuesday, September 12, 2017
6:00 p.m.

Comm. Steele called the meeting to order at 6:00 pm with the following in attendance:

Comm. Steele	Gary Milbrand	Scott DePoe
Comm. Jones	Lisa Frye	Steve Hovis
Comm. Kessler	Carly Mercadante	
Comm. Knepper		

Other Township Employees or Board Members:
Adam Wolf, Public Works; Jeff Grove, EMA; Jacobus Mayor Greg Gruendler
EMA.

Others:
Bob Junkins, York Township Goodwill Fire Company; Off. Koalick, YAPD

Comm. Steele announced that the board will meet in executive sessions at the end of the meeting to talk about real estate and personnel matters.

Minutes – August 8, 2017

On motion of Comm. Kessler, seconded by Comm. Jones, the minutes of August 8, 2017 were approved. Vote 4 yes.

Payment of Bills

On motion of Comm. Knepper, seconded by Comm. Kessler, the following bills for August 2017 were approved for payment:

General Fund	\$ 1,229,361.43
Sewer Revenue Fund	\$ 395,570.42
Inter-Municipal Sewer Fund	\$ 7,687.52
Storm Water Management Fund	\$ 10,825.00
Recreation Capital Reserve Fund	\$ 3,200.00
Liquid Fuels Fund	\$ 92,395.25
General Capital Reserve Fund	\$ 80,988.80
Sewer Capital Reserve Fund	\$ 5,100.00
Street Light Fund	\$ 263.46
Escrow Fund	\$ 4,502.70

EMA Fund

\$ 84.22

Total	\$ 1,829,978.80
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Vote 4 yes.

On motion of Comm. Knepper, seconded by Comm. Kessler, the non-reimbursable portion of bills for August 2017 in the amount of \$4,479.23 were approved for payment. Vote 4 yes.

Golden Connections Community Center – Heather Goebeler

Golden Connections Community Center. Heather Goebeler spoke about the services, programs, and meals provided by the center. A copy of her presentation is included in the minute book. They currently have 1129 active members. She thanked the board for their support and hoped to continue to partner with the Township. Information about their programs can be found at www.GCCenter.com. They are working with Red Lion School District on a piece of property at the former Red Lion Country Club.

Commissioner Agenda

Comm. Jones – Reported he met with Scott DePoe on an issue in his neighborhood. Met with Comm. Kessler and Gary Milbrand on some Fire Company issues. Responded to some citizen concerns. Stopped at fire station 19 and told them how he appreciated how they displayed the American flag with the ladder truck in respect of 9/11.

Comm. Knepper – Reported he attended the York Township Business Alliance meeting on August 24th and noted they are in reorganization mode. Thanked Public Works for the good job on the Oak Road culvert replacement project. Noted that it is great to see that the Tractor Supply project is moving forward now that they have their HOP. Asked those in attendance to remember where they were 16 years ago on 9/11 when the World Trade Center and the Pentagon were hit and Flight 93 crashed in Shanksville.

Comm. Kessler – Reported that he met with some senior fire officers over the past month. He checked on the Chambers Road grant and we have heard nothing yet. Gary Milbrand will have more information to report on the Chambers Road grant under his agenda. If anyone has not seen the new dump truck he encouraged all in attendance to go out and look at it.

Comm. Steele – Reported that he attended a meeting on August 29th with staff and a citizen on a zoning issue on Grantley Road. On August 24th he attended the York Township Business Alliance meeting.

In reference to the Cracker Barrel entrance, he noted that the sidewalk does not extend to their driveway and had concerns with people on wheel chairs not being

able to get to the entrance. He also noted a guide wire crossing the sidewalk that should be addressed. He wanted to make the Commissioners aware of the situation and referred them to the pictures presented to the Board. A picture of the Cracker Barrel land development plan was presented that identified the area of their property that was getting a sidewalk. Lisa Frye reported that she was able to get a commitment from Cracker Barrel's corporate office last month that the sidewalk project now has funding and will be completed. In reference to the guide wire, Lisa Frye reported that York traditions is aware that they need to get the utility pole moved.

Township Manager's Agenda – Gary Milbrand

2020 U.S. Census update

On motion of Comm. Knepper, seconded by Comm. Jones, the Board approved to allow York County and specifically York County Planning Commission to provide Local Update of Census Addresses on the Township's behalf.

Vote 4 yes.

Memorandums of Agreement between York Township EMA and Dallastown EMA

On motion of Comm. Jones, seconded by Comm. Kessler, the Memorandums of Agreement between York Township EMA and Dallastown EMA to collaborate and share services for the period September 12, 2017 thru September 11, 2022 was approved. Vote 4 yes.

Budget Workshop Date

The budget workshop meeting has been scheduled for October 30th, 2017 at 5:00 pm.

EMA meeting:

The July 20 and August 17, 2017 EMA meeting minutes have been included in the Board packet.

Municibid Proceeds

The Public Works report identified the sale of six items through Municibid. The Board acknowledged that the proceeds totaling \$7,671 are to be deposited into the capital reserve fund.

Monthly Report

Monthly report is included in the minute book. From his report he pointed out the following:

2018 Minimum Municipal Obligation

The Board acknowledged that the 2017 Minimum Municipal Obligation for the York Township Non-Uniformed Employees' Pension Plan is \$320,180.00.

York County Coalition for Clean Water(YCC4CW)

YCC4CW will be having a Stormwater BMP tour! On Friday, September 29th, if any of the Board members would like to attend the tour, please let the Township Manager know.

Municipal Separate Storm Sewer System(MS4) Notice Of Intent (NOI)

With the approval of the Township's participation in the York County Pollution Reduction Plan, the Township submitted our NOI to PaDEP for our 2018-2023 MS4 permit. The NOI was received by PaDEP on August 25, 2017.

Chambers Road Multi-Model Grant Application:

Dave Bratina, the PennDOT Multi-Model grant administrator, was contacted and he indicated that PennDOT's recommendations are in the Governor's office for review and approval. He indicated it typically takes several weeks to hear back from the Governor. He advised me to call him back the later part of September. The Township got word that announcing of these types of grants may be delayed until a budget is passed by the State.

LERTA

Comm. Knepper asked about the status of the LERTA program. Solicitor Hovis reported that they continue to work with the School District and County on the process.

Recreation – Carly Mercadante

Monthly report is included in the minute book.

Public Works – Scott DePoe

Monthly report is included in the minute book. From his report he pointed out the following:

The ordinance establishing speed limits and stop signs is under the solicitor's agenda.

Paving was finished on September 11th for 2017. Post paving work should be completed on September 12th.

Comm. Steele noted the Township's newest truck is parked outside and encouraged all in attendance to take a look at it. Scott DePoe reported that the new truck cost over \$180,000 with up fitting. The new truck will allow the Township to have three vehicles capable of applying brine during winter maintenance.

Director of Economic Development –Lisa Frye

Partial Surety Release – Living Word Church \$282,945.31 (\$92,446.81 remaining)

On motion of Comm. Knepper, seconded by Comm. Kessler, the partial surety release for Living Word Church Land Development was approved.

Vote 4 yes.

Time Extensions

On motion of Comm. Jones, seconded by Comm. Kessler, time extensions were granted for the following:

- a. P2015-6-1 Stein Hill Final Subdivision Phase 1 – 30 days
- b. P2107-1-1 Miller Plant Farm Final Subdivision – 90 days

Vote 4 yes.

Lisa Frye noted that the plan for Stein Hill Farm Subdivision is about to be recorded and only a 30 Day extension is needed to allow for the Commissioners signatures.

Solicitor – Steve Hovis

Ordinance 2017-5 - Speed limits & stop signs (Fountainhead and Springwood at Mill Creek)

On motion of Comm. Jones, seconded by Comm. Kessler, Ordinance 2017-5, establishing maximum speed limits and stop signs for Clairian Dr., Emiray Ct., Woodspring Dr., and Meadow Cross Way., was approved with the following voice vote:

Comm. Kessler	Yes
Comm. Jones	Yes
Comm. Knepper	Yes
Comm. Steele	Yes

Vote 4 yes.

PA Local Government Investment Trust

On motion of Comm. Kessler, seconded by Comm. Knepper, the Board authorized the Solicitor to prepare and advertise an ordinance to participate in the PA Local Government Investment Trust. Vote 4 yes.

York City Intermunicipal Sewer Users Agreement

Solicitor Hovis advised the Board that the working group received an updated agreement on the York City Intermunicipal Sewer Users Agreement and that the City was hoping to have it adopted by all by the end of the year.

Public Comments

None

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Public Presentation

None

Public Hearing for Transfer of PA liquor License to Weis Markets at 693 Lombard Street

At 7:00 pm Comm. Steele recessed the regular meeting to a Public Hearing to hear comments on a request for transfer of a PA liquor license to Weis Markets at 693 Lombard Street.

Attorney Ellen Freeman spoke on behalf of Weis Markets. The liquor license will be used inside a designated area within the Weis Markets located at 693 Lombard Street. The license will be converted from an eating place license to a restaurant license. The restaurant will have seating capacity for 30 patrons, have a wide selection of food items and sell beer for on-site consumption and to go. Wine will be sold to go.

All of the alcohol served will be done by employees that have gone through Pennsylvania RAMP Server/Seller Online Training. Weis has a 100 percent carding policy for alcohol purchases. All purchase must be in the beer and wine sale area.

There were no comments from the residents.

At 7:16 pm Comm. Steele closed the public hearing for the liquor license transfer.

At 7:16 pm the regular meeting was called back to order.

Res. 2017- 20 Transfer of PA liquor License Weis Markets at 693 Lombard Street.

On motion of Comm. Jones, seconded by Comm. Kessler, the Board approved Resolution 2017-20, the transfer of liquor license No. E-3012 into York Township from York City. The liquor license will be used by Weis Markets, Inc. at Weis Markets at 693 Lombard Street. Vote 4 yes.

Executive Session

The Board went into an executive session at 7:18 pm to discuss personnel and potential real estate issues.

Adjourn

The meeting was adjourned at 8:29 pm.

Secretary