

YORK TOWNSHIP  
BOARD OF COMMISSIONERS  
190 Oak Road, Dallastown PA 17313  
Tuesday, June 13, 2017  
6:00 p.m.

Comm. Steele called the meeting to order at 6:00 pm with the following in attendance:

Comm. Steele	Gary Milbrand	Steve Hovis
Comm. Granholm	Lisa Frye	Neil Beach
Comm. Jones	Carly Mercadante	
Comm. Kessler	Scott DePoe	
Comm. Knepper		

Other Township Employees or Board Members:  
Kathleen Dellinger EMA and Jacobus Mayor Greg Gruendler EMA.

Others:  
Bob Junkins, York Township Goodwill Fire Company.

Comm. Steele announced that the board will meet in executive session at the end of the meeting to talk about personnel issues and litigation.

**Minutes** – May 9, 2017

On motion of Comm. Knepper, seconded by Comm. Granholm, the minutes of May 9, 2017 were approved as presented. Vote 5 yes.

**Payment of Bills**

On motion of Comm. Kessler, seconded by Comm. Granholm, the following bills for May 2017 were approved for payment:

General Fund	\$ 571,839.16
Sewer Revenue Fund	\$ 703,363.25
Inter-Municipal Sewer Fund	\$ 11,720.42
Recreation Capital Reserve Fund	\$ 679.26
General Capital Reserve Fund	\$ 134,134.84
Sewer Capital Reserve Fund	\$ 7,727.19
Street Light Fund	\$ 254.10
EMA Fund	\$ 64.25

<b>Total</b>	<b>\$ 1,429, 782.47</b>
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Vote 5 yes.

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On motion of Comm. Knepper, seconded by Comm. Granholm, the non-reimbursable portion of bills for May 2017 in the amount of \$7,482.98 were approved for payment. Vote 5 yes.

### **Commissioner Agenda**

**Comm. Granholm** –Reported that he attended the May and June YARP meetings. A new generator was installed at the Police building. On June 7, 2017, Officer Keith Dyke retired from YARP. Keith will continue to be the chaplain for the department. They are continuing negotiations with the Police Association. York County Quick Response Team is looking for donations.

Met with senior staff on how to improve recreation as identified by the Recreation Comprehensive Plan. Staff and I walked Markey Park. I asked Neil Beach to provide a proposal to do a scoping study at Markey Park for what could be developed. I met with the Recreation Board to discuss the scoping project and got an ok to expend Recreation Fund monies for the study.

On motion of Comm. Granholm, seconded by Comm. Knepper, the Board approved a contract with JMT to expend between \$4000 and \$8000 to provide scoping services for Markey Park.

A discussion was had.

Vote 5 yes.

**Comm. Knepper** – Reported that he attended the May and June YARP meetings. The Police Association needs to pay attention to commission comments. Keith Dyke is an outstanding person and will be missed at YARP. He met with Township staff during Public Works week.

**Comm. Kessler** – Reported he attend the Jacobus Ambulance Association banquet on May 25<sup>th</sup>. He discussed with staff the possibility of putting a children's playground at the Mill Creek preserve.

**Comm. Jones** – Included in the Board packet is some draft information about a presentation that will be made to the Board at a future meeting. This group is looking to support volunteer fire service through shared cooperation, equipment and mutual training.

Reported he attended the Jacobus Ambulance Association banquet on May 25<sup>th</sup>.

June 1<sup>st</sup> was interview day at Dallastown High School. He attended with Carly and Scott.

On June 26<sup>th</sup> at 11:00 am, several teachers from Dallastown High School will be meeting with Township staff to discuss career opportunities for students in local government.

**Comm. Steele** – Reported the Fountainhead streets have been paved and thanked Public Works staff for providing inspections. There are still a few issues that need to be done. He thanked Lisa Frye for her work.

**Township Manager’s Agenda – Gary Milbrand**

**Hearing date for Zoning Map Amendment**

The Board agreed to consider a hearing for a Zoning Map Amendment to allow OSS to rezone 1873 Powder Mill Road from Res. Medium Density to Commercial Office on August 8<sup>th</sup> at 7:00pm.

**Campus Security**

On motion of Comm. Knepper, seconded by Comm. Granholm, the Board approved expending up to \$20,000 for campus security systems. Vote 5 yes.

**Financial System**

On motion of Comm. Jones, seconded by Comm. Kessler, the Board approved the contract with Dallas Systems Inc. to provide and install a new financial system and purchase and install the server upgrades. Vote 5 yes.

**Memorandums of Agreement between York Township EMA and Spry Church, a United Methodist Congregation**

On motion of Comm. Jones, seconded by Comm. Knepper, The Memorandum of Agreement between York Township EMA and Spry Church, a United Methodist Congregation, to be used as a temporary shelter station was approved. Vote 5 yes.

**Authorization to execute MS4 Notice of Intent(NOI) application and Pollution Reduction(PRP) forms**

On motion of Comm. Kessler, seconded by Comm. Jones, the Board “Authorized the Township Manager to execute the NOI and any PRP forms for the 2018-2023 permit on the behalf of the York Township.” Vote 5 yes.

**York County Quick Response Team(YCQRT) donation**

On motion of Comm. Granholm, seconded by Comm. Kessler, the Board approved Resolution 2015-17 allocating \$5,000.00 from the recycling grant excesses to be transferred to “Total Other Government Expenses” for the purpose of providing a \$5,000.00 grant to the York County Quick Response Team. Vote 5 yes.

**Beckett Woods – Advisory**

The developer for the Becket Woods project, Spartan Asset, LLC, and their engineer, RGS Associates, are looking to seek relief from the Board as it relates to intersection improvements at Springwood Road and Pauline Drive and a

connector to Camp Betty Washington Road shown on the official map. Information was provided to the Board for their review prior to the July meeting.

### **Monthly Report**

Monthly report is included in the minute book. From the report the following was highlighted:

On Fountainhead, on May 10th Fitz and Smith began putting down the leveling course. All paving has been completed. Township staff were on site observing the installation. There are several items that still need completed until the Township should adopt the streets. The Township continues to file weekly citations.

Final audit reports were received from Brown Schultz Sheridan & Fritz for York Township and York Township Water & Sewer Authority. Copies were provided to the Board. Once again, there was a clean audit with no findings. PennDOT conducted a review of the Township Liquid Fuels Tax Fund and there were no areas of concern noted.

There was a brief discussion about other items in the report.

### **Recreation – Carly Mercadante**

Monthly report is included in the minute book.

For the shredding event, the Township collected 7,500 lbs. of paper and donated the food collected to the Spry Church pantry.

### **Public Works – Scott DePoe**

Monthly report is included in the minute book.

Due to a culvert replacement project, Oak Road will be closed between Blossom Hill Road and N. Walnut St starting on June 19, 2017 for about two weeks.

### **Director of Economic Development –Lisa Frye**

#### **Final Surety Release – Shipley Stores, LLC/Arby's Land Development**

On motion of Comm. Kessler, seconded by Comm. Granholm, the final surety release for Shipley Stores, LLC/Arby's Land Development was approved.

Vote 5 yes.

#### **Time Extensions**

On motion of Comm. Granholm, seconded by Comm. Knepper, a 90-day time extension was granted for P2015-6-1 Stein Hill Final Subdivision Phase 1 with the stipulation that this will be the last 90 day extension.

Vote 5 yes.

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On motion of Comm. Granholm, seconded by Comm. Jones, 90-day time extensions were granted for the following:

- a. P2016-12-1 Miller & Miller Equities Final Subdivision
- b. P2107-1-1 Miller Plant Farm Final Subdivision

Vote 5 yes.

**Solicitor – Steve Hovis**

**Advertising Ordinance for Intermunicipal Agreement for the MS4 Pollution Reduction Plan**

On motion of Comm. Granholm, seconded by Comm. Knepper, the Board authorized the solicitor to advertise an ordinance adopting the County wide MS4 Pollution Reduction Plan Agreement once everything is in place.

Vote 5 yes.

**Public Comments**

None

**Executive Session**

The board was in executive session to discuss personnel and litigation issues.

**Adjourn**

The meeting was adjourned at 7:45 pm.

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Secretary