

YORK TOWNSHIP  
BOARD OF COMMISSIONERS  
190 Oak Road, Dallastown PA 17313  
Tuesday, April 11, 2017  
6:00 p.m.

Comm. Steele called the meeting to order at 6:00 pm with the following in attendance:

Comm. Steele	Lisa Frye	Steve Hovis
Comm. Granholm	Fred Krause	
Comm. Jones	Carly Mercadante	
Comm. Kessler	Neil Beach	
Comm. Knepper	Scott DePoe	

Other Township Employees or Board Members: Adam Wolf, Public Works;  
Kathleen Dellinger, EMA; Jeff Grove, EMA; and Jacobus Mayor Greg Gruendler,  
EMA.

Others: Cpl. Clegg, YARPD and Nate Tracey, York Township Goodwill Fire  
Company

#### **Minutes – March 21, 2017**

On motion of Comm. Granholm, seconded by Comm. Jones, the minutes of  
March 21, 2017 were approved as presented. Vote 5 yes.

#### **Payment of Bills**

On motion of Comm. Knepper, seconded by Comm. Granholm, the following  
bills for March 2017 were approved for payment:

General Fund	\$ 425,970.66
Sewer Revenue Fund	\$ 112,276.18
Inter-Municipal Sewer Fund	\$ 11,447.94
Storm Water Management Fund	\$ 737.50
Recreation Capital Reserve Fund	\$ 2,021.22
General Capital Reserve Fund	\$ 1,603.90
Sewer Capital Reserve Fund	\$ 16,133.10
Street Light Fund	\$ 254.50
EMA Fund	\$ 65.65

<b>Total</b>	<b>\$ 570,510.65</b>
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Vote 5 yes.

On motion of Comm. Knepper, seconded by Comm. Granholm, the non-reimbursable portion of bills for March 2017 in the amount of \$15,359.90 was approved for payment. Vote 5 yes.

### **2017 Dallastown Science Fair and York County Science Fair Winners**

Comm. Jones advised that York Township provides 2 awards at the Dallastown Science Fair and 2 at the York County Science Fair. We are proud of the winners and proud to be a sponsor.

Mark Ilyes thanked York Township and the Board of Commissioners for their continued support of Dallastown Area High School's science and engineering fair. This is Dallastown's 57th Annual Science Fair. The awards that you and others make available provide recognition and incentives for our students to continue to excel in the area of scientific research. There were 140 participants in the DASD Science Fair and nine first place finishes and thirteen special awards received by DASD students at the County Science Fair.

The following students presented their projects:

- a. Junior – Ameer-Uddin Maniar – A Thirst For Clean Water (York Township Scholarship Winner)
- b. Grand Champion Junior High Division: Astha Ray - Dominance and Sensitivity (Overall winner)
- c. Reserve Grand Champion Senior High Division: Molly Lohss - The Effect of Surface Area on Leaf Strength (Overall winner)
- d. Grand Champion Senior High Division: Vincent Villani - The Impact Various Road Surface De-Icers Have on Soil Fertility (Overall winner)

### **York County Convention and Visitors Bureau**

Christina Smith gave a presentation on the York County Convention & Visitors Bureau. York County hotels are doing excellent. They are working with the various hotels in York Township and the STAR Report indicates good numbers for York County. She responded to a question from 2016 that bid fees account for approximately 20-25% of budget. YCCVB has developed a new grant program as a result of the room tax increase and expects to have over \$700,000 available to entities for further promoting tourism. They are moving into the wedding destination market and adding a distillery tour in the near future. Christina acknowledged Home 2 Suites on Pauline Drive for having received an award of excellence from the Visitors Bureau.

### **Commissioner Agenda**

**Comm. Kessler** – Reported that he spoke with residents during the month regarding auto billing for sewer payments. He attended the Yoe Fire Department and York Regional Emergency Services appreciation dinner and acknowledged the outstanding length of service of some of the volunteers.

**Comm. Granholm** – Reported that he attended the March YARP meeting. Negotiation process has started and they had an informational meeting with Benecon. YARPD has purchased several cars and the new generator has been ordered and will be installed in July. Two new officers have completed training and several officers will be receiving awards at this month's meeting.

Thanked the fire departments for their outstanding job dealing with house fire on Hill-N-Dale over the weekend.

Acknowledged Mr. Richard Howley's retirement from teaching at DASD and recognized him as outstanding swim coach for the District.

**Comm. Knepper** – Thanked Commissioner Jones for continuing to bring the Science Fair winners to the meetings each year, it is a highlight. Reported that he attended the March YARP meeting. Addressed Commission Kessler's comments regarding credit card payments at his business and the reduction in delinquency rates.

**Comm. Jones** – He attended the Fire Chiefs meeting on March 23<sup>rd</sup>. He attended the Yoe Fire Department and York Regional Emergency Services appreciation dinner and acknowledged outstanding job they do and 40 years of service for Barry Myers. Responded to a few constituent questions and welcomed new admin staff employee Molly Eck. Attended discussion provided by Stock and Leader on How the Medical Marijuana Act Impacts Municipalities on April 11<sup>th</sup>. The March 16, 2017, EMA meeting minutes have been included in the Board packet. Kathy is here to answer any questions. He noted that he spoke with Ed Beck's wife and updated on Ed's current condition.

**Comm. Steele** – Reported that several items the Board identified in 2016 have now been completed.

#### **Assistant Township Manager's Agenda – Lisa Frye**

##### **Resolution 2017-9 Appointment of Anthony Pantano to as an alternate to the Zoning Hearing Board.**

On motion of Comm. Granholm, seconded by Comm. Jones, Resolution 2017-9, appointing Anthony Pantano as an alternate to the Zoning Hearing Board for a term expiring December 31, 2018. Vote 5 yes.

##### **Re-appointment of James Norton to Planning Commission**

On motion of Comm. Knepper, seconded by Comm. Granholm, James Norton was reappointed to the Planning Commission for a term expiring April 30, 2021 was approved. Vote 5 yes.

**Hearing date for Zoning Ordinance Amendment**

The board agreed to hold a public hearing on Tuesday, May 9 at 7:00 pm to hear comments on a text amendment to the Zoning Ordinance to allow a new use of Self-Service Storage Facility (Vertical).

**2016 Health Insurance Rebate Transfer**

On motion of Comm. Jones, seconded by Comm. Kessler, the health insurance rebate for 2016 of \$238,238 was approved to be moved to the assigned fund balance. Vote 5 yes.

As of 12/31/2015, the existing assigned balance was \$462,266. With the addition of the \$238,238, the new assigned balance will be just over \$700,000. This can be used to cover these increases in our pension amortization contributions over the next couple of years until a new actuarial valuation is done.

**2016 Fund Balance Approval for Audit**

On motion of Comm. Knepper, seconded by Comm. Kessler, the General Fund Balance Analysis for 2016 was approved. Vote 5 yes.  
Copy of information in the minute book.

**Resolution 2017-10 CD & Investment – Sewer Fund**

**Resolution 2017-11 CD & Investment – General Fund**

**Resolution 2017-12 CD & Investment – Sewer Fund / Capital Reserve**

**Resolution 2017-13 CD & Investment – General Fund / Capital Fund**

On motion of Comm. Granholm, seconded by Comm. Jones, the Board approved the following CD and Investment Resolutions: Resolution 2017-10 CD & Investment – Sewer Fund, Resolution 2017-11 CD & Investment – General Fund, Resolution 2017-12 CD & Investment – Sewer Fund / Capital Reserve and Resolution 2017-13 CD & Investment – General Fund / Capital Fund.  
Vote 5 yes.

**Monthly Report**

Gary Milbrand's monthly report is included in the minute book. From the report, I would like to point out the following,

Gary Milbrand is on vacation April 10-15, 2017 and out of the state.

**Training**

On Tuesday, April 18th, starting at 11:45, we will have lunch and training on active shooters, identity theft, and computer safety. The Board is invited to attend.

**York County pollution reduction plan township projects for 2018-2023 permit**

On March 29, 2017 Gary and I attended the 3rd YCCBPRP reboot meeting for the 2018-2023 permit. A copy of the presentation is included with your packet and the meeting's notes. Of note, the County's consultant continues to refine projects and costs. The current partnership cost is \$22.8 million. These numbers will continue to be revised over the next several months but will be ready for the Board by budget time.

**Recreation – Carly Mercadante**

Monthly report and Annual report is included in the minute book.

Ms. Mercadante thanked DPW for having field #4 ready to open by April 17<sup>th</sup> after vandalism.

**Public Works – Scott DePoe**

Monthly report is included in the minute book.

**2017 Road Maintenance Contracts**

On motion of Comm. Granholm, seconded by Comm. Kessler, the following bids were awarded:

- Contract 17-01 Bituminous Materials – York Materials \$715,350.00
  - Contract 17-02 Stone Aggregate – York Building Materials \$36,410.00
  - Contract 17-03 Pavement Placement – Kinsley \$256,532.50
  - Contract 17-04 Cold in Place/Bituminous Base Course – Kinsley \$314,175.00
  - Contract 17-05 Micro Surfacing – Stewart & Tate \$139,374.50
- Vote 5 yes.

Mr. DePoe reported that this is an aggressive list of road projects for 2017 due to increase in liquid fuels funds.

**Cape Horn Rd (SR 24) Sewer Extension**

Discussion tabled to the May 9<sup>th</sup> meeting.

New employee started March 20<sup>th</sup> in the mechanics shop bringing DPW to full staff.

**Engineer and Zoning Officer – Neil Beach and Lisa Frye**

**P2017-2-2 Bridgewater Revised Final Subdivision Plan**

Plan presented by Todd Kurl of RGS Associates.

On motion of Comm. Kessler, seconded by Comm. Jones, the Revised Final Subdivision plan P2017-2-2 Bridgewater was approved with the following conditions or modifications:

1. All comments on the letter from Neil Beach, dated April 5, 2017, shall be met.
2. The York Township Engineering Department shall receive an electronic file prior to recording.
3. A check in an amount to be determined by the Assessment Office and the Recorder of Deeds Office shall be received by the York Township Engineering Department prior to recording.
4. A lot development plan shall be submitted for the construction of all dwellings and improvements.
5. All invoices to be paid prior to recording.

Vote 5 yes.

The sole purpose of this plan is to correct boundary line errors set forth on the “Final Subdivision & Land Development Plan for Bridgewater Lots 1-69, approved by the York Township Board of Commissioners on March 8, 2016, and recorded in the Recorder of Deeds Office in and for York County, Pennsylvania, in Book 2371, Page 5419. The changes solely effect the boundary locations for Lots #1-9, 52-63, 64 and 66-68. These changes do not create any non-conformities per the original plan.

#### **Time Extensions**

On motion of Comm. Knepper, seconded by Comm. Granholm, 90-day time extensions were granted for P2016-10-1 334 Hospitality Final Reverse Subdivision – 90 days. Vote 5 yes.

#### **Solicitor – Steve Hovis**

**Medical Marijuana Program** – Solicitor thanked the Board and staff for participating in the Medical Marijuana discussion held at Stock and Leader.

#### **Public Comments**

Dennis Heinle 2295 May Apple Drive – Discussed accident that occurred in front of his home and expressed his concerns over speeding and distracted drivers during morning and afternoon hours within the Spangler Meadows Development.

April 11, 2017

Page 7

Linda Hanson (Springfield Township resident) – Garden Club of York – Garden Club wishes to be allowed to place flower sale sign throughout the Township for May 6<sup>th</sup> flower sale at York Fairgrounds.

**Adjourn**

The meeting was adjourned at 7:34 pm.

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Assistant Secretary