

YORK TOWNSHIP
BOARD OF COMMISSIONERS
190 Oak Road, Dallastown PA 17313
Tuesday, December 10, 2019
6:00 p.m.

Comm. Steele called the meeting to order at 6:00 pm with the following in attendance:

Comm. Steele	Gary Milbrand	Dave Jones
Comm. Granholm	Lisa Frye	Mike Hiras
Comm. Jones	Scott DePoe	
Comm. Kessler	Carly Mercadante	
Comm. Knepper		

Other Township Employees or Board Members:

Adam Wolf, Public Works; Ryan Grigg, Finance Director; Kathleen Dellinger, EMA; Jeff Grove, EMA; Jacobus Mayor Greg Gruendler, EMA; and Laura Kirk, EMA.

Others Community Members:

Cpl. Miller, YARP; and Rob Greene, York Township Goodwill Fire Company.

Comm. Steele announced that the Board met in executive session on November 18th, 2019 for land disposition matters and will meet in executive session at the end of the meeting to talk about real estate, personnel and contract matters.

Minutes – November 12, 2019

On motion of Comm. Granholm, seconded by Comm. Knepper, the minutes of November 12, 2019 were approved.

Vote 5 yes.

Payment of Bills

On motion of Comm. Jones, seconded by Comm. Granholm, the following bills for November 2019 were approved for payment:

General Fund	\$ 506,150.99
Sewer Revenue Fund	\$ 392,691.91
Inter-Municipal Sewer Fund	\$ 11,046.02
Liquid Fuels Fund	\$ 22,307.83
General Capital Reserve Fund	\$ 41,357.94
Sewer Capital Reserve Fund	\$ 54,932.08
Street Light Fund	\$ 244.75
EMA Fund	\$ 81.20

Total	\$ 1,028,812. 72
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Vote 5 yes.

On motion of Comm. Jones, seconded by Comm. Granholm, the non-reimbursable portion of bills for November 2019 in the amount of \$53,373.70 were approved for payment.

Vote 5 yes.

Commissioner Agenda

Comm. Granholm – Reported that he attended the November 13th, 2019 YARP meeting. The Department received a \$178,000 healthcare rebate. The YARP pension board is pursuing moving the police pension to the Pennsylvania Municipal Retirement System(PMRS). The Police Board approved a \$23,000 membership purchase into the Crime Watch system. This system is useable by residents and the department. The YARP holiday party is December 28th, 2019.

Comm. Knepper – Reported that he attended the November 13th, 2019 YARP meeting. He met with staff several times over the past month on various issues.

Comm. Kessler – Reported he attended the York Township Fire Department meeting on December 9th, 2019. The department responded to over 1,000 calls year to date. Bob Junkins was honored for his 63 years of service with the York Township Fire Company.

Comm. Jones – Reported that he attended the York Township Fire Department meeting on December 9th, 2019. Five new members were approved to join the department.

He responded to several citizen concerns over the month and received several compliments on this year's leaf collection efforts.

Comm. Steele – Reported that he attended the November 13th YARP meeting. He attended the property auction on November 18th, 2019.

Township Manager's Agenda – Gary Milbrand

Resolution 2019-21 Appointment of Auditor for 2019 Audits

On motion of Comm. Jones, seconded by Comm. Kessler, Resolution 2019-21 appointing Brown Schultz Sheridan & Fritz as the independent auditor for York Township and the Water & Sewer Authority for 2019 fiscal year was approved.

Vote 5 yes.

Ordinance 2019-3 2020 Budget

On motion of Comm. Knepper, seconded by Comm. Granholm, Ordinance 2019-3 appropriating specific sums estimated to be required for the specific purposes of the municipal government during the year 2020 was approved with the following voice vote:

Comm. Granholm	Yes
Comm. Jones	Yes
Comm. Kessler	Yes
Comm. Knepper	Yes
Comm. Steele	Yes

The Budget was properly advertised, is on the web site and available at the Township for public review since November 18th, 2019.

Ordinance 2019-4 2020 Tax Levy

On motion of Comm. Kessler, seconded by Comm. Jones, Ordinance 2019-4 tax levy for the fiscal year 2020 was approved with the following voice vote:

Comm. Jones	Yes
Comm. Kessler	Yes
Comm. Knepper	Yes
Comm. Granholm	Yes
Comm. Steele	Yes

York Township general-purpose millage rate will remain at 1.24 mills. A home assessed at \$100,000 will pay \$124.00 in general-purpose real estate tax for the year.

Fire Protection Tax will remain at .37 mills. A home assessed at \$100,000 will pay \$37.00 in the Fire Protection tax which will appear separately on their real estate tax bill.

The Budget was advertised, is on the web site and available at the Township for public review since November 18th, 2019.

Ordinance 2019-5 2020 Street Light Tax

On motion of Comm. Jones, seconded by Comm. Kessler, Ordinance 2019-5 establishing the front foot assessment for street lights for 2020 for portions of East King Street between Dallastown Borough line and Susan Drive, and all of Keeney Drive, Wildon Drive and Fair Acres Drive, was approved with the following voice vote:

Comm. Kessler	Yes
Comm. Knepper	Yes
Comm. Granholm	Yes
Comm. Jones	Yes
Comm. Steele	Yes

This is a \$135 increase over 2019 and it is based on previous year's bills.

2020 Animal Care & Housing Agreement – SPCA of York County

On motion of Comm. Jones, seconded by Comm. Kessler, the 2020 Animal Care and Housing Agreement with the SPCA of York County was approved.

Vote 5 yes.

2020 Animal Control Officer Agreement – Michelle Klugh

On motion of Comm. Knepper, seconded by Comm. Jones, the 2020 Animal Control Service Agreement with Klugh Animal Control Services was approved.

Vote 5 yes.

Workers Compensation Return-to-Work Policy

On motion of Comm. Steele, seconded by Comm. Granholm, the Board approved the Worker's Compensation Transition Return-to-Work Policy.

Vote 5 yes.

Request for Rezoning Hearing for 1851 Powder Mill Road

The board agreed to set the date for a rezoning hearing for 1851 Powder Mill Road, for the February 11, 2020 meeting at 7:00 pm.

Reappointments to the Zoning Hearing Board.

On motion of Comm. Jones, seconded by Comm. Kessler, the Board approved the reappointment of John Myers and William Descar to the Zoning Hearing Board and Kathy Cronin as alternate to the Zoning Hearing Board for terms expiring December 31, 2024.

Vote 5 yes.

Reappointment of Tom Pinkerton as a Member to the Water & Sewer Authority

On motion of Comm. Knepper, seconded by Comm. Jones, the Board approved the reappointed of Tom Pinkerton to the Water & Sewer Authority Board for a term expiring December 31, 2024.

Vote 5 yes.

TPD Proposal for Transportation Impact Fee Study Update

On motion of Comm. Jones, seconded by Comm. Kessler, the Board approved the contract dated September 6, 2019, with Traffic Planning and Design, Inc. in an amount not to exceed \$105,000 without prior approval.

Vote 5 yes.

A discussion was held.

Appointment of Laura J. Kirk as acting EMA Coordinator.

On motion of Comm. Kessler, seconded by Comm. Jones, the Board approved the resignation of Kathy Dellinger as Emergency Management Coordinator and appointed Laura J. Kirk as Acting Emergency Management Coordinator until she is officially appointed by State, effective January 1, 2020.

Vote 5 yes.

Reminder of January Meeting and Organizational Meeting

As a reminder to the Board, our January meeting is scheduled for Monday, January 6, 2020, at 6:00 pm. The first items on the agenda will be the swearing-in of Commissioners Kessler, Steele and Knepper. Following that will be the various reorganizational elections and appointments.

2020 Board meetings

The various Boards of the Township will have their meetings advertised on Monday, December 16th, 2019 for the 2020 calendar year. A 2020 meeting schedule has been included in the Board packet.

Mercadante

Newsletter Quotes

On motion of Comm. Jones, seconded by Comm. Kessler, the Board approved the low bid from Wise Printing in the amount of \$4,880.00 for each issue for the printing of the newsletter for 2020.

Vote 5 yes.

2020 Shred Event

The 2020 Township Shred event will be May 16th, 2020. See newsletter for details.

R/C Theater Tickets

The Township now has R/C Theater tickets for sale.

Public Works – Scott DePoe

Wheel Loader Replacement

On motion of Comm. Knepper, seconded by Comm. Jones, the Board approved expending funds for machinery and equipment to purchase the replacement wheel loader (CAT 926M) not to exceed an amount of \$175,000. The purchase would not take place until after January 1, 2020.

Vote 5 yes.

Springwood Road and Hollywood Drive Signal Light Improvement

The upgrades to the signal light at Hollywood Drive and Springwood Road have been completed. PennDOT is currently testing the new equipment. A discussion was held. To date, little improvement has been observed.

Engineer – Mike Hiras and Director of Economic Development –Lisa Frye

P2019-9-1 and LD2019-9-2 Hudson Ridge (55-Yoe Drive) – Phase-1 Final Subdivision and Land Development Plan

The plan presented by Josh George, P.E. of Snyder, Secary, & Associates.

On motion of Comm. Granholm, seconded by Comm. Knepper, the Final Subdivision and Land Development plan for P2019-9-1 and LD2019-9-2 Hudson Ridge (55-Yoe Drive) Plans were approved with the following conditions or modifications:

1. All comments on the letter from Michael Hiras, P.E., dated December 6, 2019, shall be met.
2. The York Township Engineering Department shall receive an electronic file prior to recording.
3. A lot development plan shall be submitted for the construction of all improvements.
4. The following waivers were previously granted for the following on July 9, 2019:
 - a. Section 506.E.4 – Tangent Between Reverse Curves
 - b. Section 506.F.3 – Vertical Sag Curve
 - i. With consideration that the 25-mph design speed for this internal development street.
 - ii. All streets are to be private
 - c. Section 506.G.2 – Intersection Separation Distance
 - i. With consideration that all comments provided by TRG shall be addressed.
 - d. Section 506.G.5.B – Bulb-outs for On-Street Parking
 - e. Section 507.A – Sidewalks (Yoe Drive & Chapel Church Road)
 - i. The applicant has provided York Township’s 6-month notification note on the plans for all waived sidewalks.
 - f. Section 512.G.5 – Driveway Width
 - g. Section 512.G.8 – Driveway at ‘T’ – Intersections
 - h. Section 609.D & H – Street Tree Locations/Street Tree Distance
 - i. Section 304.B – Rate Controls (Stormwater Management Ordinance)
 - i. With the condition that as the project’s NPDES Permit is currently under review, JMT will evaluate to ensure that the increase is as minimal as possible and may require minor adjustments to the proposed stormwater design to ensure that the intent of the ordinance requirement is met.
 - j. Section 908.G.17.c – Curvilinear Storm Drains (Stormwater Management Ordinance)

- i. With the condition that the waiver is only applicable to roadways internal to the site and not within public roadways that are owned by the Township.
5. All applicable comments from York Township Departments, the York County Conservation District, and the York County Planning Commission shall be addressed.
6. All invoices to be paid prior to recording.

Vote 5 yes.

LD2018-4-1 WellSpan Heart and Vascular Center Request for Traffic Impact Fee Credit

The request was presented by David Koratich, of Warehaus.

They are requesting a credit of \$482,448 from WellSpan's traffic impact fee as identified in the July 25, 2019 letter. The improvements are addressing items identified in the Township's Capital Improvement Plan.

A discussion was held.

On motion of Comm. Jones, seconded by Comm. Kessler, the Board approved a Traffic Impact Fee credit of \$482,448.00 for WellSpan Heart and Vascular Center for the intersection improvements to S. George Street, Joppa Road and Grantley Road.

Vote 5 yes.

Time Extensions

On motion of Comm. Kessler, seconded by Comm. Knepper, 90-day time extensions were granted for the following:

- a. LD2019-3-2 SSN Hotel (2064 Springwood Rd.) Preliminary/Final Land Development Plan

Vote 5 yes.

Solicitor – Steve Hovis

Tax exoneration request for 2436 Joppa Road (Parcel 54-HI-384)

On motion of Comm. Jones, seconded by Comm. Kessler, the Board approved the tax exoneration of 2436 Joppa Road(Parcel 54-HI-384) owned by Jessica and Friends Community.

Vote 5 yes.

Tax assessment appeal for Jewish Community Center(JCC)

Solicitor Jones presented a tax appeal settlement request to the Board for the JCC located at 2000 Hollywood Drive(Parcel 54-000-II-0032.A0.) The Board agreed to delay any decision until January 6th, 2020 to review the request.

December 10, 2019

Page 8

Public Comments

Donald Fullerton of 1858 Powder Mill Road provided comment in opposition to the proposed rezoning of 1851 Powder Mill Road.

Michael Devivo of 182 Ridgefield Drive expressed traffic concerns for the intersection of Grantley Road and S. George Street with WellSpan's development and notification of the closing of Monument between S. George Street and Grantley Road.

Executive Session TIME _7:12____

The board was in executive session to discuss personnel and potential real estate issues.

Meeting Reconvened TIME _7:34____

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Adjourn

The meeting was adjourned at 7:34 pm.

Secretary

(Seal)