

YORK TOWNSHIP  
BOARD OF COMMISSIONERS  
190 Oak Road, Dallastown PA 17313  
Tuesday, November 12, 2019  
6:00 p.m.

Comm. Steele called the meeting to order at 6:00 pm with the following in attendance:

Comm. Steele	Gary Milbrand	Steve Hovis
Comm. Granholm	Lisa Frye	Neil Beach
Comm. Jones	Scott DePoe	
Comm. Kessler	Carly Mercadante	
Comm. Knepper	Ryan Grigg	

Other Township Employees or Board Members:

Adam Wolf, Public Works; Kathleen Dellinger, EMA; Jeff Grove, EMA; and Josie Dick, W&SA.

Others Community Members:

Off. Miller, YAPD; Bob Junkins, York Township Goodwill Fire Company; Rob Greene, York Township Goodwill Fire Company and Barry Myers, Yoe Fire Company.

Comm. Steele announced that the Board met in executive session at 5:00 pm today to discuss personnel matters and will meet in executive session at the end of the meeting to talk about real estate, litigation, contract and personnel matters.

Comm. Jones read a quote from Dwight Esienhiser in commemoration of Veterans Day.

**Minutes** – October 8, 2019, October 23, 2019

On motion of Comm. Kessler, seconded by Comm. Knepper, the minutes of October 8, 2019 and October 23, 2019, were approved.

Vote 5 yes.

### **Fire & Rescue Scholarships**

Comm. Jones stated that scholarship money is available to firefighters or the children and youth of firefighters and tonight two of the recipients were present to accept their scholarships. The following were awarded scholarships from the Department of Fire and Rescue:

Nicole Bream from Rescue Fire Company of Dallastown  
Haley Stump from Yoe Fire Company (In attendance)  
Emily Neff from Rescue Fire Company of Dallastown (In attendance)  
Brady Williams from Rescue Fire Company of Dallastown

**Payment of Bills**

On motion of Comm. Jones, seconded by Comm. Granholm, the following bills for October 2019 were approved for payment:

General Fund	\$ 1,483,433.34
Sewer Revenue Fund	\$ 120,307.20
Inter-Municipal Sewer Fund	\$ 12,433.18
Storm Water Management Fund	\$ 3,420.00
Liquid Fuels Fund	\$ 270,227.61
General Capital Reserve Fund	\$ 211,259.08
Sewer Capital Reserve Fund	\$ 16,391.25
Street Light Fund	\$ 244.19
Escrow Fund	\$ 1,507.37
EMA Fund	\$ 29.53

<b>Total</b>	<b>\$ 2,119,252.75</b>
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Vote 5 yes.

**Non-Reimbursables**

On motion of Comm. Jones, seconded by Comm. Granholm, the non-reimbursable portion of bills for October 2019 in the amount of \$76,660.47 were approved for payment.

Vote 5 yes.

**2019 Budget Presentation – Ryan Grigg**

Ryan Grigg presented the 2020 budget and announced it would be available on the website and at the Township office for review on November 18th, 2019. A copy of his presentation is available in the minute book.

**Commissioner Agenda**

**Comm. Jones** – Reported that he attended a budget meeting on October 17<sup>th</sup> with Township Staff. He attended the York Township Fire Company volunteer appreciation dinner on November 8<sup>th</sup>, 2019 and the Red Lion Fire Company volunteer appreciation dinner on November 9<sup>th</sup>, 2019. He addressed several citizen concerns.

**Recruitment and Retention Money for 3rd Quarter**

On motion of Comm. Jones, seconded by Comm. Kessler, the 3rd quarter Recruitment and Retention money for the fire companies was approved for distribution.

Vote 5 yes.

**Comm. Granholm** – Reported that he attended the October 23<sup>rd</sup>, 2019 budget workshop meeting.

He attended the October 10<sup>th</sup>, 2019 YARP meeting. The Department is continuing to work with some of the South Western Regional Police municipalities on the possibility of merging with YARP. He met with Chief Damon to discuss budget and merger matters.

He met with Township staff to look at a property as a site for a possible community center.

**Comm. Knepper** – Reported that he attended the October 10<sup>th</sup>, 2019 YARP meeting. He attended the October 23<sup>rd</sup>, 2019 budget workshop meeting. He contacted some of his veteran friends and thanked them for their service. He appreciates the support he received on election day and thanked his fellow Commissioners.

**Comm. Kessler** – Reported that he attended the York Township Fire Department meetings on October 14<sup>th</sup>, 2019 and November 11<sup>th</sup>, 2019. He attended a budget meeting on October 17<sup>th</sup> with Township Staff. He attended the October 23<sup>rd</sup>, 2019 budget workshop meeting. He attended the York Township Fire Company volunteer appreciation dinner on November 8<sup>th</sup>, 2019 and the Red Lion Fire Company volunteer appreciation dinner on November 9<sup>th</sup>, 2019. He met with Representative Saylor. He thanked all Veterans and encouraged all to contact the veterans they know and thank them.

**Comm. Steele** –

Reported that he attended the October 10<sup>th</sup>, 2019 YARP meeting. He participated in the October 23<sup>rd</sup>, 2019 budget workshop meeting. He thanked Public Works for their ongoing efforts on leaf collection. He congratulated Comm. Kessler and Comm. Knepper on their reelection for a term to end 2024.

### **Township Manager's Agenda – Gary Milbrand**

#### **2019 Health Insurance Rebate Transfer**

On motion of Comm. Kessler, seconded by Comm. Jones, the health insurance rebate for 2019 of \$74,008, was approved to be moved to the assigned fund balance.

Vote 5 yes.

#### **Copier Replacement for Public Works**

On motion of Comm. Jones, seconded by Comm. Knepper, the Board approved the purchase of a Kyocera model M4132idn copier for Public Works in an amount not to exceed \$3,000.

Vote 5 yes.

**Resolution 2019-20 Solicitor Fees for 2020**

On motion of Comm. Knepper, seconded by Comm. Jones, the Board approved Resolution 2019-20 establishing the legal fees for Stock & Leader for 2020.

Vote 5 yes.

**Letter of support for the Leo Fire Company Merger**

On motion of Comm. Jones, seconded by Comm. Kessler, the Board approved sending a letter supporting Leo Independent Fire Company No. 1's efforts to merge with Laurel Fire Company No. 1 and Union Fire Company to create the Alliance Fire and Rescue Services for the benefit of the residents of York Township and the surrounding communities.

Vote 5 yes.

**Penn Waste Fees to Increase Slightly**

On October 28th, 2019, York Township received notification that Penn Waste will have a rate increase due to an increase in disposal rates at the York County Resource Recovery Facility. The quarterly rate for basic service will be \$50.14 and for cart service it will be \$61.95. For further information, see the Penn Waste letter included in the Board packet.

**StormReady Designation**

The StormReady designation for York Township was renewed effective October 21, 2019. The renewal status is valid for three years. Kathy Dellinger facilitated the renewal and I thank her for her efforts. A copy of the designation is in the Board packet.

**Monthly Report:**

**Recreation – Carly Mercadante**

No action items.

**Public Works – Scott DePoe**

**Bid for S. Queen St. & Country Club Rd. signal upgrade**

On motion of Comm. Kessler, seconded by Comm. Jones, the Board accepted the bid by Herr Signal and Lighting in the amount of \$160,175.85 for the Green Light Go traffic signal upgrade project at the intersection of South Queen and Country Club Road and entered into an agreement to complete the work.

Vote 5 yes.

**Engineer – Neil Beach of JMT and Director of Economic Development – Lisa Frye  
P2019-8-1 Stein Hill Estates Ph. 3 Final Subdivision Plan**

The plan presented by Clark Craumer, Clark P. Craumer, LLC.

On motion of Comm. Granholm, seconded by Comm. Kessler, the Final Subdivision plan for P2019-8-1 Stein Hill Estates Ph. 3 Lots 11 through 17 of the Stein Hill Estates Subdivision located on the south side of Stine Hill Road was approved with the following conditions or modifications:

1. All comments, conditions and requirements on the JMT letter from Michael Hiras, P.E., dated November 7, 2019, shall be met.
2. The York Township Engineering Department shall receive an electronic file prior to recording.
3. All invoices to be paid prior to recording.

Vote 5 yes.

**Partial Surety Release – Wynfield (formerly Fair Valley) \$1,599,158.55  
(\$3,510,260.18 remaining)**

On motion of Comm. Knepper, seconded by Comm. Kessler, the partial surety release for the Wynfield (formerly Fair Valley) land development, was approved.

Vote 5 yes.

**Time Extensions**

On motion of Comm. Granholm, seconded by Comm. Jones, 90-day time extensions were granted for the following:

- a. P2017-9-1 2719 South Queen Street Final Subdivision Plan
- b. LD2015-5-1 IVRI Land Development Plan
- c. P2018-4-1 Wellspan Heart and Vascular Center Final Lot Consolidation Plan
- d. LD2019-2-3 Spry Dollar General Preliminary/Final Land Development Plan
- e. LD2019-2-1 Your Space Storage Land Development

Vote 5 yes.

**Solicitor – Steve Hovis**

**Resolution 2019-18 – Authorization of sale for 553 Chestnut Hill Road**

On motion of Comm. Jones, seconded by Comm. Granholm, the Board approved Resolution 2019-18 authorized for sale at public auction 553 Chestnut Hill Road on November 18, 2019.

Vote 5 yes.

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**Resolution 2019-19 – York City Sewer Authority Filter Replacement debt payment**

On motion of Comm. Knepper, seconded by Comm. Kessler, the Board approved Resolution 2019-19 authorizing a lump sum payment of its share of the York City Sewer Authority filter replacement project.

Vote 5 yes.

**Public Comments**

None

**Executive Session**    **TIME**\_\_7:01\_\_\_\_\_

The board was in executive session to discuss real estate, litigation, contract and personnel matters.

**Meeting Reconvened**    **TIME**\_\_8:29\_\_\_\_\_

**Adjourn**

The meeting was adjourned at 8:29 pm.

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Secretary

(Seal)